

St Martins Parish Council

Clerk to the Parish Council

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11th September 2020

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Due to the current Covid-19 epidemic, the Local Authorities and Police and Crime Panels (Coronavirus) (Flexibility of Local Authority and Police and Crime Panel Meetings) (England and Wales) Regulations 2020 came into force on 4th April 2020, permitting local authority meetings to be held remotely, including by video and telephone conferencing, until May 2021.

To: All Members of St Martins Parish Council.
(Other circulation for information only)

Dear Sir/Madam

NOTICE IS HEREBY GIVEN that the **ANNUAL MEETING & COUNCIL MEETING (VIRTUAL)** of the St Martins Parish Council will be held remotely by Zoom video conference commencing at **7.00 P.M.** on **THURSDAY 17th SEPTEMBER 2020** and Members are hereby summoned to attend for the purpose of transacting the following business.

The link to join the meeting is

<https://us04web.zoom.us/j/753667563?pwd=VINxT3hha0dBRkluV0dDSzVCbWF0QT09>

MeetingID:753667563

Passcode: 098323



Signed

Edward Davies

Clerk to the Parish Council

AGENDA

500/09/20.C To elect a Chairman of the Council for the ensuring municipal year.
(The Chairman will then make the Declaration of Acceptance of Office).

501/09/20.C To appoint a Vice-Chairman of the Council for the ensuring municipal year.
(The Vice-Chairman will then make the Declaration of Acceptance of Office).

502/09/20.C Apologies for absence.

To receive from Members any apologies and approve reasons for absence.

503/09/20.C Declarations of interest and dispensations

- a) **To receive** any Declarations of any disclosable pecuniary interest in a matter to be discussed at the meeting and which is not included in the register of interests.
- b) **To consider** any applications for dispensation.
- c) **To receive** any Declaration of any other interests in the agenda items.

504/09/20.C Unsung Hero Award.

To consider any nominations for this award to residents of the parish.

505/09/20.C Appointment of Committees 2020/2021

As an aid to Members, the names of Members of the Council are shown in Italic where they were appointed in the previous municipal year.

505/09/01/20.C Executive Committee (6)

(Chairman, Vice Chairman, + Cllr's J. Hodgson, J. Hoos, D. Laing plus 1 vacancy)

505/09/02/20.C Finance Committee (6)

(Cllr's A. Cast, J. Hodgson, N. Mistry, G. Pennington, H. Williams plus 1 vacancy)

505/09/03/20.C Recreation Services Committee (6 + co-opted)

*(Chairman, Vice Chairman, + Cllr's B. Herbert, J. Hoos, G. Pennington plus 1 vacancy).
Co-opted Sue Heard, S. Lovecy & Shirley Willis.*

505/09/04/20.C Planning Committee

All members of the Parish Council.

505/09/05/20.C Grievance Panel Committee (4)

(Vice Chairman + Cllr's M. Hayball, J. Hoos and D. Laing)

505/09/06/20.C Disciplinary Committee (4)

(Chairman + 3 vacancies)

505/09/07/20.C Street Lighting Committee (4 + 1)

(Cllr's Brian Herbert, J. Hoos, D. Laing, H. Williams & Chairman of Finance Committee).

506/09/20.C Appointment of Representatives to Outside Bodies and Organisations 2020/2021

As an aid to Members, the names of Members of the Council are shown in Italic where they were appointed in the previous municipal year.

506/09/01/20.C Area Committee SALC (2)

(Cllr's G. Pennington plus 1 vacancy)

506/09/02/20.C Local Joint Committee LJC (1 + reserve)

(Cllr's G. Pennington plus (vacancy for reserve))

506/09/03/20.C Wrekin Housing Trust Project Board (2)
(Cllr's M. Hayball & G. Pennington)

506/09/04/20.C Oswestry Heath Group (1)
(Cllr N. Mistry)

507/09/20.C Minutes

To confirm and **adopt** the minutes of the meeting held on the 9th July 2020.

508/09/20.C Urgent Items

At the discretion of the Chairman, **to consider** any urgent items that relate to financial, health and safety issues or issues that require immediate attention.

509/09/20.C Public session

At the discretion of the Chairman, a period of 15 minutes will be set aside for residents of St Martins Parish, who have given prior notice to the Parish Clerk, may ask questions of the Council concerning matters on the agenda.

510/09/20.C Parish Clerk's Progress Report

To receive a progress report from the parish clerk on matters raised at the last meeting and any issues raised by Cllr's since that meeting.

511/09/20.C Recreation Partnership

To receive a progress report from Cllr's Glenn Pennington.

To receive an update from Shropshire Council on our three grant applications under Section 106.

To consider a Section 106 agreement to be drawn up for Recreation Partnership with Brynkinnalt estates.

512/09/20.C Irvine Gardens

To receive an update on the remedial works required to enable the adoption of the highway through this estate and establish the ownership of all properties which have an adjoining hedge to Overton Road with regard to hedge cutting.

513/09/20.C Arthans Pool

To receive any updates from Sue Heard and Keith Allum on the maintenance of this pool.

514/09/20.C Public Footpaths

To receive an update on what action can be taken on the maintenance of public footpaths within the parish during the Covid-19 lockdown including the latest survey work carried out on these footpaths.

515/09/20.C Street Lighting

To receive a report on any outstanding issues following the conversion to LED and any faults that require attention.

516/09/20.C VAS

To receive an update from Cllr Nina Mistry on the installation of the four Vehicle Activated signs for St Martins.

517/09/20.C Financial Matters

To consider the following, -

- Accounts for payment
- 2020-21 National Salary Award - **To approve** the National Joint Council for Local Government Services (NJC) new pay scales for 2020-21 to be implemented from 1 April 2020 for the Parish Clerk.

518/09/20.C Planning

To receive a report on a recent site meeting at Ifton School.

To consider any new planning applications received since the last meeting.

Reference: 20/03254/FUL validated: 13/08/2020)

Address: The Old Canal Warehouse, St Martins Road, St Martins, Shropshire

Proposal: Change of use and conversion of The Old Canal Warehouse building into a dwelling

Schedule of additional planning applications

To comment on planning applications not listed above that are received after the date of publication of this agenda due to response time frames set by Shropshire Council.

To receive and comment as necessary on the planning decisions and recommendations of the planning authority listed in the schedule below.

Reference: 20/02407/FUL (validated: 19/06/2020)

Address: Hollybush House, Ellesmere Road, St Martins, Oswestry, Shropshire, SY11 3BD

Proposal: Erection of first floor extension

Decision: Grant Permission

Reference: 20/00978/FUL (validated: 12/03/2020)

Address: Little Common Farm, Street Dinas, St Martins, Oswestry, Shropshire, SY11 3HB

Proposal: Change of use of agricultural building for caravan storage and all associated works

Decision: Grant Permission

519/09/20.C Shropshire Council Free Tree Scheme

To receive an update from Cllr Steve Davenport on the free government tree scheme.

520/09/20.C Highways Improvements

To receive an update from Cllr Steve Davenport on the design work for improvements at the junction by Stans Superstore and establishing the ownership of the land adjacent to this area.

521/09/20.C Remembrance Day

To consider whether to hold a parade this year.

522/09/20.C Members Reports

To receive reports from Members on any areas of concern.

523/09/20.C Next Meeting(s)

Full council meeting on Thursday 8th October @ 19.00.