

St Martins Parish Council

Clerk to the Parish Council

Edward Davies
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3rd May 2021

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To: All Members of St Martins Parish Council.
(Other circulation for information only)

Dear Sir/Madam

We now have the outcome of the High Court Judgement on remote meetings which means that Town and Parish Councils may only hold remote meetings up to and including Thursday 6th May. **From Friday 7th May, Councils must meet face to face.** Therefore;

NOTICE IS HEREBY GIVEN that the **ANNUAL MEETING OF THE ST MARTINS PARISH COUNCIL** will be held in St Martins Centre commencing at **7.00 P.M.** on **THURSDAY 13th MAY 2021** and Members are hereby summoned to attend for the purpose of transacting the following business.

Edward Davies

Signed

Edward Davies, Clerk to the Parish Council

PLEASE NOTE

All Cllr's are required to sign a **DECLARATION OF ACCEPTANCE OF OFFICE** and complete their **DISCLOSABLE PECUNIARY INTERESTS** prior to the start of the meeting. Both these forms should be either emailed or posted to the Parish Clerk in the first instance.

A G E N D A

RESOLUTION **To approve** the lifting of Standing Order 5e for the Election of Chairman ref agenda item 087/05/21.C

087/05/21.C **To elect a Chairman of the Council for the ensuring municipal year.**
(The Chairman will then make the Declaration of Acceptance of Office).

088/05/21.C **To appoint a Vice-Chairman of the Council for the ensuring municipal year.**
(The Vice-Chairman will then make the Declaration of Acceptance of Office).

089/05/21.C **Apologies for absence.**

To receive from Members any apologies and approve reasons for absence.

090/05/21.C Declarations of interest and dispensations

- a) **To receive** any Declarations of any disclosable pecuniary interest in a matter to be discussed at the meeting and which is not included in the register of interests.
- b) **To consider** any applications for dispensation.
- c) **To receive** any Declaration of any other interests in the agenda items.

091/05/21.C Appointment of Committees 2021/2022

091/05/01/21.C Executive Committee (6)
(Chairman, Vice Chairman, + 4)

091/05/02/21.C Finance Committee (6)

091/05/03/21.C Recreation Services Committee (6 + co-opted)
(Chairman, Vice Chairman, + 4 + co-opted)

091/05/04/21.C Planning Committee

All members of the Parish Council.

091/05/05/21.C Grievance Panel Committee (4)
(Vice Chairman + 3)

091/05/06/21.C Disciplinary Committee (4)
(Chairman + 3)

091/05/07/21.C Street Lighting Committee (4 + 1)
(Plus 1 being Chairman of Finance Committee).

092/05/21.C Appointment of Representatives to Outside Bodies and Organisations 2021/2022

092/05/01/21.C Area Committee SALC (2)

092/05/02/21.C Local Joint Committee LJC (1 + reserve)

092/05/03/21.C Oswestry Heath Group (1)

093/05/21.C Apologies for absence.

To receive from Members any apologies and approve reasons for absence.

094/05/21.C Declarations of interest and dispensations

- a) **To receive** any Declarations of any disclosable pecuniary interest in a matter to be discussed at the meeting and which is not included in the register of interests.
- b) **To consider** any applications for dispensation.
- c) **To receive** any Declaration of any other interests in the agenda items.

095/05/21.C Minutes

To confirm and **adopt** the minutes of the meeting held on the 8th April 2021.

096/05/21.C Urgent Items

At the discretion of the Chairman, **to consider** any urgent items that relate to financial, health and safety issues or issues that require immediate attention, including:

097/05/21.C Public session

At the discretion of the Chairman, a period of 15 minutes will be set aside for residents of St Martins Parish, who have given prior notice to the Parish Clerk, may ask questions of the Council concerning matters on the agenda. Attendance will be limited so residents might wish to raise any issues with any of the parish Cllr's.

098/05/21.C Parish Clerk's Progress Report

To receive a progress report from the parish clerk on matters raised at the last meeting and any issues raised by Cllr's since that meeting.

099/05/21.C Recreation Partnership

To receive a progress report from Cllr Paula Rooney.

100/05/21.C Highway Issues

To receive an update on highway issues raised at the last meeting and on ones raised by Cllr's since the last meeting.

101/05/21.C Street Lighting

To receive a report on any outstanding issues including lights owned and maintained by Shropshire Council.

102/05/21.C Financial Matters

To consider any accounts for payment.

To Approve Insurance Cover from Came & Company from 1st June 2021.

103/05/21.C Planning

To consider any new planning applications received since the last meeting.

Reference: 21/01534/FUL validated: 25/03/2021)

Address: 43 Garden Village, St Martins, Oswestry, Shropshire, SY11 3AX

Proposal: Erection of single storey rear extension and conservatory to side

Reference: 21/01657/OUT (validated: 31/03/2021)

Address: Land North East Ash Grove, Overton Road, St Martins, Shropshire

Proposal: Outline application for the erection of a dwelling to include access, appearance, layout and scale

Reference: 21/01628/FUL (validated: 31/03/2021)

Address: Bryngwilla Lodge, St Martins, Oswestry, Shropshire, SY10 7AY

Proposal: Change of use of former lodge entrance (currently offices, B1a) to form holiday let accommodation (C3) including internal reordering and minor external landscaping works

Reference: 21/01629/LBC (validated: 31/03/2021)

Address: Bryngwilla Lodge, St Martins, Oswestry, Shropshire, SY10 7AY

Proposal: Change of use of former lodge entrance (currently offices, B1a) to form holiday let accommodation (C3) including internal reordering and minor external landscaping works affecting a Grade II Listed Building

Schedule of additional planning applications

To comment on planning applications not listed above that are received after the date of publication of this agenda due to response time frames set by Shropshire Council.

To receive and comment as necessary on the planning decisions and recommendations of the planning authority listed in the schedule below.

Reference: 21/00356/FUL (validated: 09/02/2021)

Address: Foundation Piling Limited, Ifton Industrial Estate, St Martins, Oswestry, Shropshire, SY11 3DA

Proposal: Erection of first floor extension to provide additional office space with additional windows and removal of one roller door, plus some other internal changes

Decision: Grant Permission

104/05/21.C Doctors Surgery

To consider a solution to the doctor's surgery in St Martins which has recently been run by a practice in Chirk, and now closed which is causing difficulty especially for the elderly.

105/05/21.C Shropshire Association of Local Councils (SALC)

To note any correspondence received from the County Secretary that had not previously been circulated to Cllr's.

106/05/21.C Highways Improvements

To receive an update from Cllr Steve Davenport on the design work for improvements at the junction by Stans Superstore and establishing the ownership of the land adjacent to this area.

107/05/21.C Members Reports

To receive reports from Members on any areas of concern.

108/05/21.C Next Meeting

Full Council meeting on Thursday 10th June 2021 @ 19.00.