

St Martins Parish Council

Clerk to the Parish Council

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5th May 2023

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To: All Members of St Martins Parish Council.
(Other circulation for information only)

Dear Sir/Madam

NOTICE IS HEREBY GIVEN that the **ANNUAL MEETING OF THE ST MARTINS PARISH COUNCIL** will be held in St Martins Village Hall commencing at **7.00 P.M.** on **THURSDAY 11th MAY 2023** and Members are hereby summoned to attend for the purpose of transacting the following business.

Edward Davies

Signed

Edward Davies, Clerk to the Parish Council

IMPORTANT please do not attend this meeting if you have any symptoms of Coronavirus, have been in contact with anyone displaying symptoms or have been told to self-isolate.

A G E N D A

106/05/23.C To elect a Chairman of the Council for the ensuring municipal year.
(The Chairman will then make the Declaration of Acceptance of Office).

107/05/23.C To appoint a Vice-Chairman of the Council for the ensuring municipal year.
(The Vice-Chairman will then make the Declaration of Acceptance of Office).

108/05/23.C Apologies for absence.

To receive from Members any apologies and approve reasons for absence.

109/05/23.C Declarations of interest and dispensations

- a) **To receive** any Declarations of any disclosable pecuniary interest in a matter to be discussed at the meeting and which is not included in the register of interests.
- b) **To consider** any applications for dispensation.
- c) **To receive** any Declaration of any other interests in the agenda items.

110/05/23.C Appointment of Committees 2023/2024

110/05/01/23.C Executive Committee (6)

(Chairman, Vice Chairman, + 4)

110/05/02/23.C Finance Committee (6)

110/05/03/23.C Recreation Services Committee (6 + co-opted)

(Chairman, Vice Chairman, + co-opted members of the parish as required)

110/05/04/23.C Planning Committee

All members of the Parish Council.

110/05/05/23.C Grievance Panel Committee (4)

(Vice Chairman + 3)

110/05/06/23.C Disciplinary Committee (4)

(Chairman + 3)

110/05/07/23.C Street Lighting Committee (4 + 1)

(Plus 1 being Chairman of Finance Committee).

110/05/08/23.C P3 Footpath Committee (New) to include co-opted members

of the parish as required.

110/05/09/23.C Place Plan Committee (New)

111/05/23.C Appointment of Representatives to Outside Bodies and Organisations 2023/2024

111/05/01/23.C St Martins Recreation Partnership (2 + reserve)

111/05/02/23.C Area Committee SALC (2)

111/05/03/23.C Local Joint Committee LJC (1 + reserve)

111/05/04/23.C Oswestry Heath Group (1)

111/05/05/23.C Ifton School Development Stakeholder Group (2) + co-opted

residents of the parish.

112/05/23.C Minutes

To confirm and adopt the minutes of the Council meeting held on the 13th April 2023 (previously circulated).

113/05/23.C Urgent Items

At the discretion of the Chairman, **to consider** any urgent items that relate to financial, health and safety issues or issues that require immediate attention and not included in this agenda.

114/05/23.C Public Session

At the discretion of the Chairman, a period of 15 minutes will be set aside for residents of St Martins Parish, who have given prior notice to the Parish Clerk, may ask questions of the Council concerning matters on the agenda. Attendance will be limited so residents might wish to raise any issues with any of the parish Cllr's.

115/05/22.C Parish Clerk's Progress Report

To receive a progress report from the parish clerk on matters raised at the last meeting and any issues raised by Cllr's since that meeting.

116/05/23.C Police Report (To be considered at approx. 7.30 pm)

To raise any questions on policing matters. Latest report (April) has been circulated.

117/05/23.C St Martins Recreation Partnership

To receive a progress report from the Chairman of the St Martins Recreation Partnership including a report from the programme manager.

118/05/23.C Highway Issues

To receive an update on highway issues raised at the last meeting and on ones raised by Cllr's since the last meeting.

119/05/23.C Street Lighting

To receive a report on any outstanding issues.

120/05/23.C Financial Matters

To consider any accounts for payment.

To consider & Adopt the revised Financial Risk Register as recommended by our Internal Auditor (Copy attached).

To receive an update on the transfer of funds to CCLA.

121/05/23.C Audit of Accounts

121/05/1/23.C Internal Audit

To note the comments from the Internal Auditor and any actions required. (Report previously circulated)

121/05/2/23.C Annual Governance Statement

To approve the Annual Governance Statement (Section 1 of the Annual Return). for the financial year ending 31st March 2023.

121/05/3/23.C Accounting Statements

To approve the Accounting Statements (Section 2 of the Annual Return) for the financial year ending 31st March 2023.

122/05/23.C Planning

To consider any new planning applications received since the last meeting.

Reference: 23/01577/FUL (validated: 02/05/2023)

Address: 40 Garden Village, St Martins, Oswestry, Shropshire, SY11 3AX

Proposal: Proposed rear extension and internal alterations

View online at: <http://pa.shropshire.gov.uk/online-applications/applicationDetails.do?activeTab=summary&keyVal=RSYQL6TDG5X00>

Schedule of additional planning applications

To comment on planning applications not listed above that are received after the date of publication of this agenda due to response time frames set by Shropshire Council.

To receive and comment as necessary on the planning decisions and recommendations of the planning authority listed in the schedule below.

Reference: 23/00916/FUL (validated: 02/03/2023)

Address: Little Ifton Farm House, Overton Road, Ifton Heath, St Martins, Oswestry, Shropshire, SY11 3DH

Proposal: Demolition of Existing Farmhouse and Erection of a Replacement Dwelling With Associated External Works

Decision: Withdrawn

Reference: 23/00825/FUL (validated: 10/03/2023)

Address: Church School House Surgery, 2 Overton Road, St Martins, Oswestry, Shropshire, SY11 3AR

Proposal: Alterations and extension and change of use to dwellinghouse

Decision: Grant Permission

123/05/23.C Shropshire Council

To receive a report from Shropshire Cllr Steve Davenport.

To consider the draft recommendations pertaining to the repair and management of The Pinfold (Copy attached).

To receive an update on the Place Plan Review.

124/05/23.C North Shropshire MP Helen Morgan

To receive an update on recent correspondence with our new MP Helen Morgan.

125/05/23.C Shropshire Association of Local Councils (SALC)

To note any correspondence received from the County Secretary.

126/05/23.C Ifton School Development

To receive any updates from the appointed members of the Stakeholder Meeting Group.

127/05/23.C Members Reports

To receive reports from Members on any areas of concern.

128/05/23.C Next Meeting(s)

Full Council Meeting on Thursday 8th June 2023 @ 19.00 in St Martins Village Hall.

The press and public may be excluded from any item on the agenda in accordance with the Public Bodies (Admissions to Meetings) Act 1960 s1 due to the confidential nature of the matter to be discussed.