

St Martins Parish Council

To: All Members of St Martins Parish Council.

Dear Councillor

Councillors are hereby summoned to attend a **MEETING OF THE ST MARTINS PARISH COUNCIL** to be held in St Martins Village Hall commencing at **7.00 P.M.** on **THURSDAY 11th SEPTEMBER 2025** for the purpose of transacting the following business.

Edward Davies
Clerk to the Parish Council
6th September 2025

IMPORTANT please do not attend this meeting if you have any symptoms of Coronavirus, have been in contact with anyone displaying symptoms or have been told to self-isolate.

A G E N D A

158/09/25.C Apologies for absence.

To receive from Members any apologies and approve reasons for absence.

159/09/25.C Declarations of interest and dispensations

- a) **To receive** any Declarations of any disclosable pecuniary interest in a matter to be discussed at the meeting and which is not included in the register of interests.
- b) **To consider** any applications for dispensation.
- c) **To receive** any Declaration of any other interests in the agenda items.
- d) **To confirm** that all members have logged on and signed up to the new Shropshire Council system for registering their interests.

160/09/25.C Appointment of Committees 2025/2026

Executive Committee (6) – Deferred from May Meeting.
(*Chairman, Vice Chairman, Chairman of Finance + 3*)

161/09/25.C Parish Council Vacancies

To consider any applications received to fill the four casual vacancies on the parish council.

162/09/25.C Council Minutes

To confirm and **adopt** the minutes of the meeting of the parish council held on the 10th of July 2025 (previously circulated).

163/09/25.C Public Session

At the discretion of the Chairman, a period of 15 minutes will be set aside for residents of St Martins Parish, who have given prior notice to the Parish Clerk, may ask questions of the Council concerning matters on the agenda. Attendance will be limited so residents might wish to raise any issues with any of the parish Cllr's.

164/09/25.C Urgent Items

At the discretion of the Chairman, **to consider** any urgent items that relate to financial, health and safety issues or issues that require immediate attention.

165/09/25.C Parish Clerk's Progress Report

To receive a progress report from the parish clerk on matters raised at the last meeting and any issues raised by Cllr's since that meeting.

166/09/25.C Police Report (To be considered at approx. 7.30 pm)

To raise any questions on policing matters. Latest report has been circulated to all Cllr's.

167/09/25.C Highway Issues

To receive an update on highway issues raised at the last meeting, including safety issues outside the school and on ones raised by Cllr's since the last meeting.

168/09/25.C Planning

To consider any planning application(s) received since the last meeting.

Reference: 25/02850/TPO (validated: 18/07/2025)

Address: 5 Braeburn Close, St Martins, Oswestry, Shropshire, SY11 3FP

Proposal: Prune back by 3-4m over-extended branches in upper canopy of 1no Oak protected by the Shropshire Council (Land at Rhos Y Llan, St Martins) TPO 2020 (Ref: SC/00457/20)

View online at: <http://pa.shropshire.gov.uk/online-applications/applicationDetails.do?activeTab=summary&keyVal=T0BBAKTD0GI00>

Reference: 25/02830/FUL (validated: 07/08/2025)

Address: 2 Beech Tree Lane, St Martins Moor, Oswestry, Shropshire, SY10 7DB

Proposal: Construction of a Garden covered shelter/ Shed

View online at: <http://pa.shropshire.gov.uk/online-applications/applicationDetails.do?activeTab=summary&keyVal=T09ZJITDJP400>

Reference: 25/02810/TPO (validated: 13/08/2025)

Address: 7 Inch Murrin, St Martins, Oswestry, Shropshire, SY11 3QH

Proposal: Fell 8no Leylandii & complete various works to 1no Lilac, 1no Leylandii, 1no Silver Birch, 1no Laburnum and 2no Plum (See Report) protected by The Council of the Borough of Oswestry (The Inch Murrin) TPO 2003 (Ref: OS/00060/03)

View online at: <http://pa.shropshire.gov.uk/online-applications/applicationDetails.do?activeTab=summary&keyVal=T0850NTDJO200>

Schedule of additional planning applications

To comment on planning applications that are received after the date of publication of this agenda due to response time frames set by Shropshire Council.

To receive and comment as necessary on any planning decisions and recommendations of the planning authority received since the last meeting.

Reference: 25/01782/CPE (validated: 21/05/2025)

Address: 20 Churchfields, St Martins, Oswestry, Shropshire, SY11 3HZ

Proposal: Application for Lawful Development Certificate for the existing solid roof conservatory

Decision: Certificate - Lawful

169/09/25.C Financial Matters.

To approve the Local Government Services Pay Agreement 2025/26.

To retrospectively approve accounts approved by the Chairman of Finance (all within approved budget) during August.

To consider any outstanding accounts for payment.

170/09/25.C Street Lighting

To receive a report on any outstanding issues including the lights owned and maintained by Shropshire Council along Overton Road.

171/09/25.C Shropshire Council

To receive any reports from our Shropshire Cllrs.

172/09/25.C Allotments

To consider the appointment of a small sub-committee (deferred from the Annual Meeting) including its Terms of Reference.

173/09/25.C Member of Parliament

To note any correspondence from our MP Helen Morgan.

174/09/25.C Shropshire Association of Local Councils (SALC)

To note any correspondence received from the Chief Officer at SALC Chris Mellings.

175/09/25.C Correspondence

To note any correspondence received and not included in any of the above agenda items.

176/09/25.C Members Reports

To receive reports from Members on any areas of concern.

177/09/25.C Next Meeting(s)

The next Parish Council meeting will be held on Thursday 9th October 2025 @ 19.00 in St Martins Village Hall.

The press and public may be excluded from any item on the agenda in accordance with the Public Bodies (Admissions to Meetings) Act 1960 s1 due to the confidential nature of the matter to be discussed.