

St Martins Parish Council

To: All Members of St Martins Parish Council.

Dear Councillor

Councillors are hereby summoned to attend a **MEETING OF THE ST MARTINS PARISH COUNCIL** to be held in **St Martins Village Hall, Overton Road, St Martins, Oswestry, Shropshire. SY11 3AY** commencing at **7.00 P.M.** on **THURSDAY 8th of JANUARY 2026** for the purpose of transacting the following business.

Edward Davies
Parish Clerk & RFO
2nd January 2026

IMPORTANT please do not attend this meeting if you have any symptoms of Flu or Coronavirus, have been in contact with anyone displaying symptoms or have been told to self-isolate.

A G E N D A

001/01/26.C Apologies for absence.

To receive from Members any apologies and approve reasons for absence.

002/01/26.C Parish Council Vacancies

To consider the latest application to fill the one casual vacancy. *(Copy attached).*

003/01/26.C Declarations of interest and dispensations

- a) **To receive** any Declarations of any disclosable pecuniary interest in a matter to be discussed at the meeting and which is not included in the register of interests.
- b) **To consider** any applications for dispensation.
- c) **To receive** any Declaration of any other interests in the agenda items.

004/01/26.C Council Minutes

To confirm and **adopt** the minutes of the meeting of the parish council held on the 11th of December *(previously circulated)*.

005/01/26.C Public Session

At the discretion of the Chairman, a period of 15 minutes will be set aside for residents of St Martins Parish, who have given prior notice to the Parish Clerk, may ask questions of the Council concerning matters on the agenda. Attendance will be limited so residents might wish to raise any issues with any of the parish Cllr's.

006/01/26.C Urgent Items

At the discretion of the Chairman, **to consider** any urgent items that relate to financial, health and safety issues or issues that require immediate attention.

007/01/26.C Appointment of Committees 2025/2026

- 007/01/26/.C/01 Personnel Sub Committee (3)**
(Chairman, Chairman's of Finance & Executive Committees)
- 007/01/26/.C/02 Recreation Services Committee (6 + co-opted)**
(Chairman, Vice Chairman, + co-opted members of the parish as required)

008/01/26.C Parish Clerk's Progress Report

To receive a progress report from the parish clerk on matters raised at the last meeting and any issues raised by Cllr's since that meeting.

009/01/26.C Police Report (To be considered at approx. 7.30 pm)

To raise any questions on policing matters. Latest report has been circulated.

010/01/26.C Highway Issues

To receive an update on highway issues raised at the last meeting, including safety issues outside the school and on ones raised by Cllr's since the last meeting.

011/01/26.C Planters

To consider a range of planters and locations for the 2026 flower displays.

012/01/26.C Planning

To consider the following planning application(s) received since the last meeting.

There are none.

Schedule of additional planning applications

To comment on planning applications that are received after the date of publication of this agenda due to response time frames set by Shropshire Council.

To receive and comment as necessary on any planning decisions and recommendations of the planning authority received since the last meeting.

There are none.

013/01/26.C Financial Matters.

To consider any outstanding accounts for payment.

014/01/26.C Allotments

To receive an update on the Allotments.

To agree the plot fees for 2026.

015/01/26.C Street Lighting

To receive a report on any outstanding issues including the lights owned and maintained by Shropshire Council along Overton Road.

016/01/26.C Shropshire Council

To receive any reports from our Shropshire Cllrs.

017/01/26.C Arthan's Pond and BMX track

To consider the future of these facilities.

018/01/26.C New Councillor Induction Pack

To receive a report from the Parish Clerk on the contents of a welcome pack for new Councillors which will be available through the parish council's website.

019/01/26.C Member of Parliament

To note any correspondence from our MP Helen Morgan.

020/01/26.C Shropshire Association of Local Councils (SALC)

To note any correspondence received from the Chief Officer at SALC Chris Mellings.

021/01/26.C Correspondence

To note any correspondence received and not included in any of the above agenda items.

022/01/26.C Members Reports

To receive reports from Members on any areas of concern.

023/01/26.C Next Meeting(s)

The next Parish Council meeting will be held on Thursday 12th February 2026 @ 19.00 in St Martins Village Hall.

The press and public may be excluded from any item on the agenda in accordance with the Public Bodies (Admissions to Meetings) Act 1960 s1 due to the confidential nature of the matter to be discussed.