

# St Martins Parish Council

Clerk to the Parish Council

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5th December 2018

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**To:** All Members of St Martins Parish Council.  
(Other circulation for information only)

Dear Sir/Madam

**NOTICE IS HEREBY GIVEN** that a **MEETING** of the St Martins Parish Council will be held in **ST MARTINS CENTRE**, on **THURSDAY 20th DECEMBER 2018** at **7.00 P.M** and Members are hereby summoned to attend for the purpose of transacting the following business.

*Edward Davies*

Signed .....

Edward Davies Fellow SLCC.

Clerk to the Parish Council

## **A G E N D A**

Chairman's Welcome.

### **220/12/18.C Apologies.**

**To receive** apologies and approve reasons for absence.

*Schedule 12 of the Local Government Act 1972 requires a record to be kept of the members present and that this record form part of the minutes of the meeting. Members who cannot attend a meeting should tender apologies to the Parish Clerk as it is usual for the grounds upon which apologies are tendered also to be recorded. Under Section 85(1) of the Local Government Act 1972, members present must decide whether the reason(s) for a member's absence are accepted.*

### **221/12/18.C Declarations of interest and dispensations**

**To receive** any declarations of interest relating to business to be conducted in this meeting and confirmation of any relevant dispensations.

Members are reminded that they are required to leave the room during the discussion and voting on matters in which they have a Disclosable pecuniary interest, whether or not the interest is entered in the register of Members' interests maintained by the Monitoring Officer.

### **222/12/18.C Minutes**

**To confirm** and **adopt** the minutes of the Parish Council meeting held on the 8th November 2018.

**223/12/18.C Public Participation.**

At the discretion of the Chairman, members of the public may ask questions on the Parish Council concerning matters on the agenda. The Chairman will select the order of the matters to be heard. Each speaker will be limited to a period of three minutes (to a maximum of 15 minutes total public participation at the Chairman's discretion).

**224/12/18.C Urgent Items**

At the discretion of the Chairman, **to consider** any urgent items that relate to financial, health and safety issues or issues that require immediate attention.

**225/12/18.C Parish Clerk's Progress Report**

To be distributed at the meeting.

**226/12/18.C Police Report (To be considered at approx. 7.30 pm)**

**To raise** any questions on policing matters.

**To receive** a verbal report on Community Speed Watch Training from Cllr Sue Schofield.

**227/12/18.C Financial Matters**

**To receive** a statement of accounts, payments for authorisation and income received.

**228/12/18.C Planning**

**Current Planning Applications**

**Reference:** 18/05197/FUL (validated: 15/11/2018)

**Address:** 10 Poplar Close, St Martins, Oswestry, Shropshire, SY11 3QJ

**Proposal:** Erection of part two storey and single storey side extension

**Reference:** 18/05230/FUL (validated: 21/11/2018)

**Address:** Ifton Hall Farm, Ifton Heath, St Martins, Oswestry, Shropshire, SY11 3DN

**Proposal:** Conversion of existing barn building to provide 3No. Dwellings; 2No. single storey extensions to listed farmhouse; erection of a detached car port structure following demolition of existing lean-to car port; alterations and repairs to listed farmhouse and curtilage barn; alteration to existing access and associated landscape proposals

**Reference:** 18/05383/FUL (validated: 21/11/2018)

**Address:** 10 Willow Close, St Martins, SY11 3EH

**Proposal:** Erection of first floor side extension and single storey rear extension

**Reference:** 18/05377/FUL (validated: 21/11/2018)

**Address:** Lower House Farm, Pen-y-bryn, St Martins, Oswestry, Shropshire, SY11 3DX

**Proposal:** Erection of an agricultural livestock building

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## **Schedule of additional planning applications**

**To comment** on planning applications not listed above that are received after the date of publication of this agenda due to response time frames set by Shropshire Council.

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**To receive and comment** as necessary on the planning decisions and recommendations of the planning authority listed in the schedule below.

There are none.

### **229/12/18.C Community Sports Hub**

**To receive** an update on the initial work associated with the outline design of the facilities planned for the new recreation ground adjacent to St Martins School.

### **230/12/18.C Shropshire Council**

**To note** any correspondence received from Shropshire Council since the last meeting and receive an update from Shropshire Cllr Steve Davenport on recent issues raised at the November meeting.

### **231/12/18.C CIL Funding**

**To consider** the following proposal;

That no further allocations of CIL Local Infrastructure Fund money should be made until Shropshire Council has consulted with Town and Parish Councils to agree an appropriate policy for the allocation of CIL money. (see attached report).

### **232/12/18.C Street Lighting**

**To receive** a report from the Parish Clerk on any outstanding street lighting issues and to receive any reports of additional faults.

**To receive** an update on the contract to transfer all our street lights to LED.

### **233/12/18.C Shropshire Association of Parish/Town Councils (SALC)**

**To note** any correspondence received from the County Secretary.

**To receive** a verbal report on Oswestry Area Committee of Parish and Town Councils from Cllr Glenn Pennington and Cllr John Stevens.

### **234/12/18.C Local Council Award Scheme**

**To receive** an update from the parish clerk on the policies and documents required to be adopted by the parish council and posted online to meet the criteria for the parish council to achieve the Foundation Level Award.

### **235/12/18.C War Memorial**

**To receive** a progress report from the Parish Clerk on the maintenance work now required following the recent cleaning carried out by the War Memorial Restoration Company.

**236/12/18.C Correspondence**

**To note** any correspondence received since the last meeting.

**237/12/18.C Members Reports**

**To receive** reports from Members on any areas of concern.

**238/12/18.C Next Meetings**

**To note** that the next meeting of the parish council will be;

Full Council meeting 10th January 2019.

**239/12/18.C Exclusion of the Press & Public**

*To resolve; “That under Section 100(A) of the Local Government Act 1992, the public and Press be excluded for the remainder of the meeting for the following items of business on the grounds that they involve the likely disclosure of exempt information as defined in Paragraph 5 of part 1 of the Schedule 12A of the Act.*

**240/12/18.C Parish Council Vacancy**

**To consider** the application(s) received to fill the casual vacancy on the Council.