

0St Martins Parish Council

Minutes of the Council Meeting held by (Zoom Virtual Meeting Platform) of the St Martins Parish Council on Thursday 11th February 2021 at 7.00 p.m.

PRESENT: Cllrs, Andrew Cast, Mark Hayball, John Hodgson, Sophie Hughes-Saunier, Fatema Kapasi, Duncan Laing, Nina Mistry, Lesley-Anne Roberts, Paula Rooney, Natalie Rowley, Pierre Saunier, Sue Schofield and Helen Williams.

Also in attendance: Shropshire Cllr Steve Davenport and The Parish Clerk.

The Chairman welcomed everyone to the meeting.

026/02/21.C Apologies for Absence

Absent Cllr Brian Herbert.

The Chairman reported that Cllr Glenn Pennington had resigned from the parish council following the last meeting. Due to forthcoming elections on the 6th May 2021 this vacancy would not be filled.

027/02/21.C Meeting Protocol

To enable the Chairman and Parish Clerk to control Zoom Meetings SALC had come up with a protocol for future Parish Council meetings that are held remotely by Zoom video-conference platform. A draft had already been circulated to all Cllr's prior to the meeting.

Proposed: Cllr Nina Mistry **Seconded:** Cllr Pierre Saunier

Resolved: that this protocol when holding Zoom meetings be adopted.

028/02/21.C Disclosable Pecuniary Interests

- a) Declaration of any disclosable pecuniary interest in a matter to be discussed at the meeting and which is not included in the register of interests. **None received.**
- b) To consider any applications for dispensation. **None received.**
- c) Declaration of any other interests in the agenda items. **None received.**

Cllr John Hodgson joined the meeting at 7.15 pm.

029/02/21.C Appointment of Vice-Chairman

With the resignation of the Vice-Chairman, it was proposed by Cllr Helen Williams, seconded by Cllr Lesley-Anne Roberts that Cllr Nina Mistry is appointed Vice Chairman for the remainder of this municipal year. **This was carried.**

Action

Parish Clerk

Parish Clerk

		<u>Action</u>
030/02/21.C	<p>Minutes</p> <p>Proposed: Cllr Duncan Laing Seconded: Cllr Paula Rooney</p> <p>Resolved: with two abstentions, that the minutes of the Parish Council meeting (Virtual) held on Thursday 14th January 2021 having been previously circulated be confirmed as a correct record and adopted. Due to current Covid-19 restrictions authority was given for them to be signed by the Chairman at the earliest opportunity.</p>	Chairman
031/02/21.C	<p>Urgent Items</p> <p>There were no urgent items that related to financial, health and safety issues or issues that required immediate attention.</p>	
032/02/21.C	<p>Public Session</p> <p>There were no members of the public present.</p>	
033/02/21.C	<p>Parish Clerk's Progress Report.</p> <p>The Parish Clerk reported that the damaged bus shelter on Ellesmere Road had now been replaced with a new one, set back as far as possible from the edge of the road with a slightly narrower roof.</p> <p>As regards to the concerns over the development on the entrance to Moors Lane, Shropshire Cllr Steve Davenport has spoken to the owner with regard to the state of the road and damage to the adjacent grass verge and path to post box.</p> <p>The Parish Clerk said that all other matters were covered in the agenda.</p>	
034/02/21.C	<p>Recreation Partnership</p> <p>Cllr Paula Rooney reported on a recent Zoom meeting of the Recreation Partnership. After an overview of the current position the following key issues were raised; Surface water run-off, confirmation of location of ewks mound and archaeological investigation.</p> <p>Now that the drain across the field cannot be moved and must remain accessible at all times, members would be looking at drawing up prospective plans for the football pitch, running track, Muga and cricket pitch ready for sharing at next meeting and to check before going into final planning permission phase.</p> <p>The funding group to establish current funds, current spend and what else needs to be raised and where this might come from for a report to go before the next parish council meeting. Cllr Sue Schofield raised the question over the archery group.</p> <p>The next meeting would be on Monday 22nd February 2021.</p>	Cllr Paula Rooney Cllr Paula Rooney

Action

Cllr Andrew Cast joined the meeting at 7.30 pm.

035/02/21.C Proposed Residential Development Land at Rhosyllan Farm, St Martins

Following concerns raised at the last meeting over the proposed footpath adjacent to Overton Road and the Public Open Space which runs parallel with the gas mains pipe, Sean Vallely from Primoris Homes had responded as follows;

When we met with the Parish Council in November we discussed and agreed that it would enhance the development if the footpath to the front of the site was deleted. The current footpath is wide enough, and Shropshire Highways would prefer to leave the layout as it is. It was also noted that the properties that border the road would benefit from not have pedestrian traffic so close to their front doors. These comments were noted.

The S106 requires us to lay out and complete the Public Open Space prior to handing over to the Parish Council. We are in regular contact with Wales and West (owners of the gas main) and will agree the planting regime with them before we start. Cllr Sue Schofield said we should still request a copy of their policy on planting over the gas mains pipe.

Parish
Clerk

036/02/21.C Highway Issues

Cllr Sue Schofield reported that the road surface is still breaking up including a number of pot holes in Green Lane, St Martins from its junction to Cedar Close and the Church Gate.

Parish
Clerk

The parish clerk reported that all highway issues are now being reported and logged through My Shropshire which we now have a separate account for reference checking and updating.

Parish
Clerk

037/02/21.C Street Lighting

Following a site visit by Shropshire Council's street lighting team led by Jason Hughes, the majority of their lights have now been repaired. The outstanding three on Ellesmere Road, Light Nos 9, 10 & 11 have been logged with Scottish Power for their attention.

Parish
Clerk

A new location for an additional street light had been agreed with Highline Electrical for the Memorial Garden. The existing one would be cleaned and the pole repainted.

Parish
Clerk

038/02/21.C Broadband

Cllr Natalie Rowley reported that there had been no further update from BT on connecting to Airband in Moors Bank. The present scheme comes to an end on the 31st March this year.

Cllr
Natalie
Rowley

039/02/21.C Financial Matters**039/02/21.C Accounts for payment;**

BACS	E Davies	Salary & Expenses	£900.47
BACS	HMRC	Month 11 PAYE & NI	£248.82
BACS	Nigel Thomas	Play Area Inspections	£24.00
BACS	Huw Manford	Litter Picking, etc.	£261.54
BACS	Huw Manford	Clearing Rubbish Stans Field	£160.00
BACS	Agritel	Paper	£22.32
BACS	Castle Fine Arts	30% Deposit on Memorial Plaque	£2040.00
BACS	BC Energy	Removing Damaged Bus Shelter	£900.00
BACS	BC Energy	Supply/Install New Bus Shelter	£2622.00
DD	Veolia	Bin Emptying	£31.13

Proposed: Cllr Duncan Laing **Seconded:** Cllr Mark Hayball

Resolved **that the above payments be agreed in accordance with the Parish Council's Standing Orders and Financial Regulations.**

Parish
Clerk

040/02/21.C Planning

To consider any new planning applications received since the last meeting.

Reference: 21/00158/FUL (validated: 13/01/2021)

Address: 5 Oak Drive, St Martins, SY11 3EU

Proposal: Erection of two-storey rear extension

Parish Council Decision: support as it is in line with the original building.

Parish
Clerk

Reference: 21/00083/FUL (validated: 08/01/2021)

Address: The Old Canal Warehouse, St Martins Road, St Martins, Shropshire

Proposal: Change of use and conversion of The Old Canal Warehouse building into a dwelling (re-submission). (Previous application considered 17/09/2020)

Parish Council Decision: refuse this as on previously occasions on the following grounds, an unsuitable site for a dwelling, too close to the main road and also too close to the canal, no suitable parking, only access is using the canal road access, so any deliveries of building supplies would be problematic and canal side footpath and access to the footpath is by the side of it.

Parish
Clerk

Reference: 21/00458/TPO (validated: 29/01/2021)

Address: 1 Inch Murrin, St Martins, SY11 3QH

Proposal: T1 - Conifer - remove to ground level and T2 - Ash - remove to ground level protected by The Council of the Borough of Oswestry (The Inch Murrin) TPO 2003

Parish Council Decision: support the removal of these two trees with the understanding by the applicant that similar type trees are replaced.

Parish
Clerk

Schedule of additional planning applications

Two additional planning applications not listed above had been received after the date of publication of this agenda due to response time frames set by Shropshire Council. A request would be made to the relevant planning officers for a deferment of our comments until our March meeting.

The following planning decisions and recommendations of the planning authority, which had been received after the publication of the agenda, are listed in the schedule below and were noted;

Reference: 20/04913/FUL (validated: 09/12/2020)

Address: New House Farm, Pen-Y-Bryn, St Martins, Shropshire

Proposal: Erection of stables with living accommodation above and installation of septic tank

Decision: Grant Permission

041/02/21.C Shropshire Association of Local Councils (SALC)

All correspondence received from the County Secretary had been previously been circulated to all Cllr's.

042/02/21.C Street Naming and Numbering

Shropshire Council's Street Naming and Numbering Department had requested three street names at the development site location on land at Rhosyllan Farm, St Martins, Shropshire. The developer has proposed one suggestion as follows: Morlas Meadows (Street 1) Following discussion it was;

Proposed: Cllr Helen Williams **Seconded:** Cllr Sophie Hughes-Saunier

Resolved: **the following suggestions for the naming of the three streets.
Street 2 Walnut, Street 3 Braeburn & Street 4 Hornbeam**

Parish Clerk

Having read the Shropshire Council's criteria for naming streets, Cllr's agreed that they would leave the final part of each street to them, i.e. Close, View, Avenue etc.

Parish Clerk

043/02/21.C Shropshire Council Free Tree Scheme.

Cllr Sophie Hughes-Saunier had contacted the school who were happy for the parish council to plant the 5 bundles of hedgerow mix along the grass verge on either side of the railings on the entrance to St Martins School. This would go some way to improve the noise levels from Overton Road.

Parish Clerk

044/02/21.C Highway Improvements.

Still no update from Paul Field-Williams at Shropshire Council who is leading on the CIL commission for St Martin's roundabout. Cllr's along with Shropshire Cllr Steve Davenport are getting very frustrated that design work has not been released.

Shropshire Cllr Steve Davenport

		<u>Action</u>
045/02/21.C	<p>Shropshire Climate Action Partnership</p> <p>Cllr Sophie Hughes-Saunier asked if the latest Zero Carbon Shropshire Newsletter could be circulated to all councillors. This was agreed. She also asked Cllr Nina Mistry if the PDF link or points made in it, can be shared to the council facebook page.</p> <p>As regards the litter picking group this now has 41 members.</p>	Parish Clerk & Cllr Nina Mistry
046/02/21.C	<p>Parish on Line</p> <p>The Parish Clerk reported that following a recent online training session run by SALC, Parish Online is offering a free 90-day trial for all Town & Parish Councils. Parish Online, recommended by NALC, is an essential tool for helping Local Councils use digital maps to store and manage assets, produce Neighbourhood plans and engage with the public. View Maps with over 100 Map Layers pre-loaded and kept up-to-date, we will be able to gain a greater understanding of factors in our area that make a difference to planning, transport, environment and much more. Other benefits include recording our Asset Register, access planning applications, measure grass cutting areas, view public Rights of Way, search for property addresses, see data from Local Authorities, plot street lights, litter bins, bus shelters, grit bins and access Land Registry boundaries. The cost would be £170 per year.</p> <p>Proposed: Cllr Helen Williams Seconded: Cllr Nina Mistry</p> <p>Resolved: with one vote against that the parish council take up this free 90 day trial.</p>	Parish Clerk
047/02/21.C	<p>Members Reports</p> <p>Cllr Natalie Rowley reported a hole in the roof of the bus shelter at the top of Moors Bank.</p> <p>A number of Cllr's expressed concern over the many very deep and dangerous pot holes and poor road surface on the B5070 from the Glenrid roundabout to the start of the speed limit just before the school in St Martins. Apparently, there are at least two cars that have damaged tyres after hitting these holes.</p> <p>Cllr Nina Mistry reported a broken style at the end of Moors Lane.</p> <p>Cllr Pierre Saunier asked what the situation was over the litter bin at the entrance to footpath to the rear of Cedar Close. This bin was set on fire last year which we reported and it was removed. We requested a new one as this was well used especially by dog walkers. Therefore, can this be replaced as a matter of urgency</p> <p>Cllr Sue Schofield expressed concern over the flooding in Clarkes Lane which seems to now get worse since the Irvin Gardens development has been finished.</p>	Parish Clerk Parish Clerk Parish Clerk Parish Clerk

Cllr Lesley-Anne Roberts said she was receiving numerous complaints regarding dog poo along the footpath on Overton Road.

Action
Parish
Clerk

Cllr Duncan Laing expressed concern over the state of the road surface in Cottage Lane from Windy Ridge down to the junction at Cross Lanes Farm.

Parish
Clerk

048/02/21.C Next Meeting(s)

The next meeting - Full council (**VIRTUAL**) will be held on Thursday 11th March 2021 @ 19.00.

There being no further business the Chairman declared the meeting closed at 20.55

Signed Date

Chairman