

## 0St Martins Parish Council

**Minutes of the Council Meeting held by (Zoom Virtual Meeting Platform) of the St Martins Parish Council on Thursday 8<sup>th</sup> April 2021 at 7.00 p.m.**

**PRESENT:** Cllrs, Andrew Cast, John Hodgson, Sophie Hughes-Saunier, Nina Mistry, Natalie Rowley, Pierre Saunier, Sue Schofield and Helen Williams.

Also in attendance: Shropshire Cllr Steve Davenport and The Parish Clerk.

The Chairman welcomed everyone to the meeting.

**068/04/21.C Apologies for Absence**

An apology for absence had been received from Paula Rooney (poorly).

**Proposed, seconded and carried that this apology is accepted.**

Absent Cllr's Duncan Laing (Who later sent an apology as he was unfortunately in A & E in Wrexham with a dislocated shoulder).and Lesley-Anne Roberts.

The Parish Clerk reported that Cllr's Mark Hayball (Health reasons), Brian Herbert (Health reasons) and Fatema Kapasi (left the area) had resigned from the parish council.

**069/04/21.C Disclosable Pecuniary Interests**

a) Declaration of any disclosable pecuniary interest in a matter to be discussed at the meeting and which is not included in the register of interests. Cllr Sue Schofield declared a pecuniary interest in agenda item 080/04/21.C ref application 21/01012/FUL.

b) To consider any applications for dispensation. **None received.**

c) Declaration of any other interests in the agenda items. **None received.**

**070/04/21.C Minutes**

**Proposed:** Cllr Nina Mistry **Seconded:** Cllr Andrew Cast

**Resolved:** that the minutes of the Parish Council meeting (Virtual) held on Thursday 11<sup>th</sup> March 2021 having been previously circulated be confirmed as a correct record and adopted. Due to current Covid-19 restrictions authority was given for them to be signed by the Chairman at the earliest opportunity.

**071/04/21.C Urgent Items**

There were no urgent items that related to financial, health and safety issues or issues that required immediate attention.

Action

Chairman

		<u>Action</u>
072/04/21.C	<b>Public Session</b>	
	There were no members of the public present.	
073/04/21.C	<b>Parish Clerk's Progress Report.</b>	
	The Chairman reported that she had received an email from Rachael Roberts and Kiley Waters, Community Champions from Morrison's in Oswestry with regard to a Campaign Morrison's are running as a business from next week. The idea is to 'plant hope for a better future' so they are running a Seeds of Hope campaign. They have Sunflower seeds to giveaway within our community and would like to ask if St Martins would like to take part? They know how important the Memorial Garden is to the community there, so they thought we may like a little section there, or maybe even the Church grounds? Cllr Nina Mistry agreed to advertise this on our Facebook page.	Cllr Nina Mistry
	The Parish Clerk reported that Huw Manford had expressed concern over the amount of rubbish being left by the litter bins following recent football matches.	Chairman
	The Parish Clerk also reported that he had received no response from Andy Wilde at Shropshire Council Highways with reference to our insurance claim over the damaged bus shelter on Ellesmere Road. Shropshire Cllr Steve Davenport agreed to follow this up.	Cllr Steve Davenport
	Prior to our annual RoSPA inspection on the play ground in June, Ray Parry had inspected the area and quoted for the following repairs which the Chairman and Chairman of Finance had approved. <b>Aerial Runway</b> requires new spring, seat, chain and sheath this requires dismantling to replace the spring - £320.00 plus Vat <b>Multi-Unit</b> Tighten Monkey Bars if Possible - £20.00 plus Vat <b>Spring Riders</b> New Caps - £20.00 <b>Double Flat Swings</b> require new bushes and shackles - £190.00 In addition, the Small Multi Play requires a slide which we need to contact the original supplier.	Parish Clerk
	Nick Scott from Pickstock Homes was still awaiting a decision from the planning officer on their variation of condition application on land at Garden Village.	Parish Clerk
	The Parish Clerk said that all other matters were covered in the agenda.	
074/04/21.C	<b>Recreation Partnership</b>	
	With Cllr Paula Rooney unable to attend this meeting the Chairman and Parish Clerk gave a brief report on the latest Recreation Partnership meeting.	
	A consultant had visited the site and had agreed to forward a quotation for the next project work on this site. Cllr Nina Mistry had still to call a meeting of a group to monitor the finances of this project. Cllr's all agreed that Cllr Paula Rooney was managing this project very well.	Cllr Nina Mistry

**075/04/21.C St Martins Football Club/Playing Field**

The Chairman reported on recent events concerning the grant money awarded to St Martins Football Club and the use/bookings of the football pitch and equipment to the rear of Stan's Superstore. The Parish Council had previously agreed on a grant of £500 to St Martins Football club towards the purchase of a mini bus. We have been informed that the treasurer has now moved to Chirk FC, are using the football field without a booking, being allowed to use the changing facilities in the Centre, again with no booking and now hold the keys to the equipment store.

If this is the case then the treasurer of Chirk FC would be requested to refund this £500 as a matter of urgency to the parish council, return the keys to the centre and stick to the rules on booking the pitch and changing facilities.

Parish Clerk

**076/04/21.C Highway Issues**

The parish clerk reported that all highway issues are now being reported and logged through My Shropshire which we now have a separate account for reference checking and updating.

Parish Clerk

**077/04/21.C Street Lighting**

The Parish Clerk had received the following quotation from Huw Manford for repairs to the existing street light in the memorial garden;

Scaffold Hire, paint and consumables and labour £475.  
Remove tree branches from around lamp post £60.

**Proposed:** Cllr Sue Schofield      **Seconded:** Cllr Andrew Cast

**Resolved: that the Parish Council accept this quotation.**

Parish Clerk

Further street lighting faults had been reported to Shropshire Council. The Parish Clerk added that the light opposite Green Lane was still with Scottish Power to repair. He would follow this up.

Parish Clerk

The Parish Clerk was asked to forward to all Cllr's a copy of the parish council's street lighting inventory and also the one from Shropshire Council to assist them when reporting a fault.

Parish Clerk

**078/043/21.C Broadband**

Cllr Natalie Rowley reported that funding for the Moors Bank project will be demand led and there would be no requirement for a legal identity. A government application has been submitted.

Cllr Nina Mistry reported that there were not enough numbers in the Moors Lane area to take up a similar scheme and this area was also on a different exchange.

**079/04/21.C Financial Matters****079/04/21.C Accounts for payment;**

BACS	E Davies	Salary & Expenses	£847.88
BACS	HMRC	Month 1 PAYE & NI	£248.13
BACS	Nigel Thomas	Play Area Inspections	£24.00
BACS	Huw Manford	Litter Picking, etc.	£266.79
BACS	SALC	Cllr Training	£30.00
BACS	Castle Fine Arts	2 <sup>nd</sup> Interim Payment Plaque	£2040.00
BACS	D M Payroll Ser	Payroll Administration 2021/22	£120.00
DD	Veolia	Bin Emptying	£31.13

**Proposed:** Cllr Helen Williams **Seconded:** Cllr Natalie Rowley

**Resolved that the above payments be agreed in accordance with the Parish Council's Standing Orders and Financial Regulations.**

Parish Clerk

Cllr noted the dates for this year's audit of accounts. The Parish Clerk said he was working on all the documents required for this year external audit of accounts. Bank reconciliation, VAT refunds and Ear Marked Reserves had already been completed

A copy of the Bank reconciliation and Ear Marked Reserves would be forwarded to all Cllr's.

Parish Clerk

Huw Manford had forwarded his rates for his handyman duties for the next two years which showed a very small increase.

**Proposed:** Cllr Helen Williams **Seconded:** Cllr Sue Schofield

**Resolved that these rates be approved.**

Parish Clerk

The Parish Clerk was asked to write to Huw Manford to thank him for the excellent work he had carried out for the parish council during the difficult times in the last year.

Parish Clerk

**080/04/21.C Planning**

**To consider** any new planning applications received since the last meeting.

**Reference:** 21/01317/FUL (validated: 29/03/2021)

**Address:** Gledrid A5 Services, Weston Rhyn, Shropshire, SY11 3EN

**Proposal:** Installation of Electric Vehicle (EV) Charging Bays and associated works, new vehicle crossing to service road, retaining wall, lighting, associated electrical connections and associated infrastructure.

**Parish Council Decision** the Parish Council fully support this application which will be most welcome in the area.

Parish Clerk

Action**Reference:** 21/01031/FUL (validated: 01/03/2021)**Address:** Land Adj The Firs, Firs Close, St Martins, SY11 3LT**Proposal:** Erection of a detached dwelling**Parish Council Decision** the Parish Council express concern on the following grounds; shared driveway, un-adopted road and question why this was not included in the original plans for this development.Parish  
Clerk**Reference:** 21/01012/FUL (validated: 22/03/2021)**Address:** Darjeeling, School Lane, St Martins, SY11 3BX**Proposal:** Erection of dwelling following demolition of existing outbuildings; conversion of outbuilding to residential; new vehicular entrance and associated parking and turning areas**Parish Council Decision** the Parish Council object and have serious reservations to this application on the following grounds; Over development as regards size on a limited site. Size of development will limit the area of outside space. Design not in keeping with the area. Very imposing on School Lane and Ifton Villa. Therefore the planning officer assigned to this application should take into account all these concerns when making their decision.Parish  
Clerk**Schedule of additional planning applications**

There were none

**Schedule of planning decisions**

The following decisions were noted;

**Reference:** 20/00211/FUL (validated: 20/01/2020)**Address:** Gledrid Farm, Gledrid, Chirk, Wrexham, Shropshire, LL14 5DG**Proposal:** Erection of 9 camping pods and toilet block and repositioning of 3 caravan pitches previously approved under planning reference 18/00056/FUL**Decision:** Grant Permission**Reference:** 21/00281/FUL (validated: 10/02/2021)**Address:** 42 Cherry Tree Drive, St Martins, SY11 3HX**Proposal:** Erection of two storey side extension and single storey rear extension**Decision:** Grant Permission

The Chairman reported that the planning officer dealing with the Ifton School site had reported that they are still considering noise levels from the adjoining business site, whether the school frontage can be saved, road safety issues and sewerage capacity.

**081/04/21.C Shropshire Association of Local Councils (SALC)**

All correspondence received from the County Secretary had been previously been circulated to all Cllr's.

		<u>Action</u>
<b>082/04/21.C</b>	<p><b>Shropshire Council Free Tree Scheme.</b></p> <p>The Chairman reported that she had collected the 5 bundles of hedgerow mix and left them with Cllr Sophie Hughes-Saunier who reported that unfortunately the school did not want these planted along the grass verge on either side of the railings on the entrance to St Martins School.</p> <p>Cllr Natalie Rowley said we could concern the bank on either side of the entrance to Bank Top Industrial Site. Cllr Sue Schofield also suggested along the side of the BMX track on Overton Road.</p>	Cllr Natalie Rowley & Parish Clerk
<b>083/04/21.C</b>	<p><b>Highway Improvements.</b></p> <p>Still no update from Paul Field-Williams at Shropshire Council who is leading on the CIL commission for St Martin's roundabout. Cllr's along with Shropshire Cllr Steve Davenport are getting very frustrated that design work has not been released.</p>	Shropshire Cllr Steve Davenport
<b>084/04/21.C</b>	<p><b>Shropshire Climate Action Partnership</b></p> <p>Cllr Sophie Hughes-Saunier said there was nothing to report since the last meeting. However, with reference to wild flower planting on highway grass verges, the highway verge on Moors Bank could be an area to consider. Gobowen PC would also be contacted to see if they would consider a similar scheme on the other side of the canal bridge. This could also be part of the Morrison's Seeds of Hope campaign are running, see previous minute <b>073/04/21.C</b></p>	Parish Clerk & Cllr Sophie Hughes- Saunier
<b>085/04/21.C</b>	<p><b>Members Reports</b></p> <p>Cllr Natalie Rowley reported a pot hole on the Gledrid side of Escob Bridge.</p> <p>Cllr Sue Schofield reported that the pot hole in Coopers Lane had still not been repaired. She also reported that the brickwork around a post box on Ellesmere Road next to the junction to Coopers Lane was in urgent need of repair.</p> <p>Cllr Sue Schofield informed the meeting that they were looking at the positioning of the floodlight around the Miners Statue in the Memorial Garden which was dazzling pedestrians walking along the footpath in this area. She also requested that the Police Charter is an agenda item at the May meeting. The official opening of the miner's statue in the Memorial Garden had been set for the weekend 21/22 May.</p> <p>Cllr John Hodgson again expressed concern over the dangers either side of Escob bridge due to lack of adequate signage. One suggestion put forward and supported by all Cllr's present was the introduction of traffic lights either side of this bridge even if it was on a trial basis as if road works or single file traffic was required as a safety aspect over this bridge. Shropshire Cllr Steve Davenport to follow this up.</p> <p>Cllr Andrew Cast expressed concern over the poor state of the brickwork on the Pinfold. The Parish Clerk said this had been reported to Shropshire Council as it was a listed building. Shropshire Cllr Steve Davenport to follow this up.</p>	Parish Clerk Parish Clerk  Parish Clerk  Cllr Steve Davenport  Cllr Steve Davenport

Cllr Nina Mistry said she had received reports from residents over what looked like drugs being handed out by youngsters at the end of Moors Lane, by the seat in the Memorial Garden and at Ifton Meadows. The police would be informed.

Action

Parish Clerk

Cllr Sophie Hughes-Saunier expressed concern over a Black Van around the Wiggington area of the parish. Agreed that any further incidents should be reported to the police via 999 quoting a registration number.

All Cllr's

Cllr Pierre Saunier said he had come across a number of footpath concerns which he would forward to the parish clerk.

Cllr Pierre Saunier

**086/04/21.C Next Meeting(s)**

Annual Meeting of the Parish Council & Full Council meeting on Thursday 13<sup>th</sup> May 2021 @ 19.00. (Venue yet to be set). This will be subject to facilities being in place at the centre in-line with current Covid restrictions.

Parish Clerk

Due to with current Covid restrictions a new date for the Annual Parish Meeting has yet to be agreed

Parish Clerk

There being no further business the Chairman declared the meeting closed at 20.47

Signed ..... Date .....

Chairman