

St Martins Parish Council

Minutes of a Annual Meeting of the St Martins Parish Council held on Thursday 13th May 2021 at 7.00 p.m. in St Martins Centre.

PRESENT: Cllrs, Neil Arthan, Andrew Cast, John Hodgson, Sophie Hughes-Saunier, Duncan Laing, Nina Mistry, Glenn Pennington, Lesley-Anne Roberts, Paula Rooney, Natalie Rowley, Pierre Saunier and Helen Williams.

Also in attendance: Shropshire Cllr Steve Davenport and The Parish Clerk.

The Chairman welcomed everyone to the meeting including our new member Neil Arthan, returning member Glenn Pennington and Natalie Rowley as her first Face to Face meeting following recent Covid restrictions.

Proposed: Cllr Duncan Laing **Seconded:** Cllr Glenn Pennington

Resolved: to approve the lifting of Standing Order 5e for the Election of Chairman ref agenda item 087/05/21.C

087/05/21.C Election of Chairman

Cllr Glenn Pennington proposed Cllr Helen Williams for Chairman. This was seconded by Cllr Duncan Laing.

There were no other nominations. It was unanimously **Resolved** that Cllr. Helen Williams be elected as Chairman of St Martins Parish Council for the ensuing year.

Cllr Helen Williams then signed the Declaration of Acceptance of the Office of Chairman.

Action

Cllr Helen Williams

088/05/21.C Appointment of Vice Chairman

Cllr Helen Williams proposed Cllr Nina Mistry for Vice Chairman. This was seconded by Cllr Duncan Laing.

There were no other nominations. It was unanimously **Resolved** that Cllr. Nina Mistry be elected as Vice Chairman of St Martins Parish Council for the ensuing year.

Cllr Nina Mistry then signed the Declaration of Acceptance of the Office of Vice Chairman.

Cllr Nina Mistry

089/05/21.C Apologies for Absence

An apology for absence had been received from Cllr Sue Schofield (recovering from operation).

Proposed, seconded and carried that this apology is accepted.

090/05/21.C Disclosable Pecuniary Interests

- a) Declaration of any disclosable pecuniary interest in a matter to be discussed at the meeting and which is not included in the register of interests. **None received.**
 b) To consider any applications for dispensation. **None received.**
 c) Declaration of any other interests in the agenda items. **None received.**

091/05/21.C Appointment of Committees 2021/2022**091/05/01/21.C Executive Committee (6)**

Chairman, Vice Chairman, + Cllr's Duncan Laing,
 Glenn Pennington and Natalie Rowley + one vacancy.

091/05/02/21.C Finance Committee (6)

Cllr's Andrew Cast, John Hodgson, Nina Mistry,
 Glenn Pennington and Pierre Saunier + one vacancy.

091/05/03/21.C Recreation Services Committee (6 + co-opted)

Chairman, Vice Chairman, + Cllr's Neil Arthan, Andrew Cast,
 Paula Rooney and Natalie Rowley. + Co-opted members as
 required.

091/05/04/21.C Planning Committee

All members of the Parish Council.

091/05/05/21.C Grievance Panel Committee (4)

Vice Chairman + Cllr's Andrew Cast, John Hodgson and
 Sophie Hughes-Saunier.

091/05/06/21.C Disciplinary Committee (4)

Chairman + Cllr's Neil Arthan, Duncan Laing and
 Lesley-Anne Roberts.

091/05/07/21.C Street Lighting Committee (5)

Cllr's Duncan Laing, Lesley-Anne Roberts,
 Sophie. Hughes-Saunier and Nina Mistry as Chairman of
 Finance Committee.

Proposed: Cllr Duncan Laing **Seconded:** Cllr Andrew Cast

Resolved: that the above appointments be approved.

Parish
 Clerk

092/05/21.C Appointment of Representatives to Outside Bodies and Organisations 2021/2022**092/05/01/21.C Area Committee SALC (2)**

Cllr's Sophie Hughes-Saunier and Helen Williams.

Action

092/05/02/21.C Local Joint Committee LJC (1 + reserve)
Cllr's Sophie Hughes-Saunier + Nina Mistry as reserve.

092/05/03/21.C Oswestry Health Group (1)
Cllr Nina Mistry.

Proposed: Cllr Paula Rooney **Seconded:** Cllr Duncan Laing

Resolved: that the above appointments be approved.

Parish Clerk

Agenda items 093/05/21.C & 094/05/21.C had already been covered above.

095/05/21.C Minutes

Proposed: Cllr John Hodgson **Seconded:** Cllr Nina Mistry

Resolved: with three abstentions that the minutes of the Parish Council meeting (Virtual) held on Thursday 8th April 2021 having been previously circulated be confirmed as a correct record and adopted, subject to the following amendments;
Agenda Item 078/043/21.C Nina Mistry on Moors Lane Broadband, and
Agenda Item 085/04/21.C Cllr Natalie Rowley also reported the poor state of the road surface from the Gledrid junction to Bank Top Industrial Estate.

Chairman

096/05/21.C Urgent Items

There were no urgent items that related to financial, health and safety issues or issues that required immediate attention.

097/05/21.C Public Session

There were no members of the public present.

098/05/21.C Parish Clerk's Progress Report

The Parish Clerk reported that he has again received complaints from residents on the new development adjacent to Garden Village over the delay by Pickstock Homes in completing the remedial work relating to the surfacing of the roads and footpaths. These concerns have again been forwarded to Nick Scott at Pickstock Homes. The Chairman said that she had received confirmation that this will be completed within the next four weeks.

BT have been requested to repair and repoint the brickwork around the postbox on Ellesmere Road.

The Parish Clerk said that all other matters were covered in the agenda.

Action**099/05/21.C Recreation Partnership**

Cllr Paula Rooney reported on a recent meeting of this partnership. Now working successfully with the school, football club and parish council to start on this project. It has been confirmed by the Football Association that they will only fund 50% on a basic 3G pitch with the facility to improve facilities at a later date. A phased programme of funding is being drawn up over a 5-to-10-year period. Focus will start work on a new entrance during the school summer holidays. Plans have been drawn up and examined to see what is achievable and will be included in a Business Plan which will be presented to the Parish Council on June 10th.

Cllr Paula
Rooney

Cllr Nina Mistry congratulated Cllr Paula Rooney on how she is bringing all the various organisations together on this project.

100/05/21.C Highway Issues

The parish clerk reported that all highway issues are now being reported and logged through My Shropshire which we now have a separate account for reference checking and updating.

101/05/21.C Street Lighting

Further street lighting faults had been reported to Shropshire Council. The Parish Clerk added that the light opposite Green Lane was still with Scottish Power to repair. He would follow this up.

102/05/21.C Financial Matters**102/05/01/21.C Accounts for payment;**

BACS	E Davies	Salary & Expenses	£854.00
BACS	HMRC	Month 1 PAYE & NI	£248.13
BACS	Nigel Thomas	Play Area Inspections	£24.00
BACS	Huw Manford	Litter Picking, etc.	£278.82
BACS	SALC	Affiliation Fees	£1224.47
BACS	Castle Fine Arts	Final Payment Plaque	£2040.00
BACS	DPA	Consultancy Work	£1275.00
BACS	Highline Electrical	Street Lighting Repairs	£63.60
BACS	Auditing Solutions	Internal Audit of Accounts	£264.00
BACS	Stan's Superstore	1 st Qtr. Field Lease	£375.00
BACS	Vision ICT	Email Hosting	£86.40
DD	Veolia	Bin Emptying	£31.13

Proposed: Cllr Nina Mistry **Seconded:** Cllr Pierre Saunier

Resolved **that the above payments be agreed in accordance with the Parish Council's Standing Orders and Financial Regulations.**

Parish
Clerk

Action**102/05/02/21.C Income:**

Shropshire Council - Precept	£53,707.00
HMRC – VAT Refund	£6,884.98

102/05/03/21.C Insurance Cover;

The Parish Clerk reported that our insurance cover is now due for renewal on the 1st June 2021. Came & Company had again recommended that we accept the Hiscox quotation which meets all the demands and needs of the parish council. The total premium for a year based on a three-year Term Agreement was £1843.24

Proposed: Cllr Nina Mistry **Seconded:** Cllr Helen Williams

Resolved that the parish council accepts this quotation.

Parish Clerk

102/05/04/21.C Appointment of Internal Auditors;

Proposed: Cllr Helen Williams **Seconded:** Cllr Lesley-Anne Roberts

Resolved that the parish council re-appoint Audit Solutions for the 2021/22 Internal Audit of Accounts.

Parish Clerk

103/05/21.C Planning

To consider any new planning applications received since the last meeting.

Reference: 21/01534/FUL validated: 25/03/2021)

Address: 43 Garden Village, St Martins, Oswestry, Shropshire, SY11 3AX

Proposal: Erection of single storey rear extension and conservatory to side

Parish Council Decision: Support

Parish Clerk

Reference: 21/01657/OUT (validated: 31/03/2021)

Address: Land North East Ash Grove, Overton Road, St Martins, Shropshire

Proposal: Outline application for the erection of a dwelling to include access, appearance, layout and scale

Parish Council Decision: Concern over access on a blind bend where there is an increasing amount of speed of traffic in this area.

Parish Clerk

Reference: 21/01628/FUL (validated: 31/03/2021)

Address: Bryngwilla Lodge, St Martins, Oswestry, Shropshire, SY10 7AY

Proposal: Change of use of former lodge entrance (currently offices, B1a) to form holiday let accommodation (C3) including internal reordering and minor external landscaping works

Parish Council Decision: Welcome this application for this site.

Parish Clerk

Action**Reference:** 21/01629/LBC (validated: 31/03/2021)**Address:** Bryngwilla Lodge, St Martins, Oswestry, Shropshire, SY10 7AY**Proposal:** Change of use of former lodge entrance (currently offices, B1a) to form holiday let accommodation (C3) including internal reordering and minor external landscaping works affecting a Grade II Listed Building**Parish Council Decision:** Welcome this application for this site.Parish
Clerk**Schedule of additional planning applications**

To comment on planning applications not listed above that are received after the date of publication of this agenda due to response time frames set by Shropshire Council.

Reference: 21/01947/FUL (validated: 16/04/2021)**Address:** Land Adj. Green Skips, Recycling Centre, Ifton Industrial Estate, St Martins, Oswestry, Shropshire, SY11 3DA**Proposal:** Erection of commercial building and all associated works**Parish Council Decision:** Welcome this application, employs local people and will enhance the area.Parish
Clerk

The following planning decisions and recommendations of the planning authority listed in the schedule below were noted.

Reference: 21/00356/FUL (validated: 09/02/2021)**Address:** Foundation Piling Limited, Ifton Industrial Estate, St Martins, Oswestry, Shropshire, SY11 3DA**Proposal:** Erection of first floor extension to provide additional office space with additional windows and removal of one roller door, plus some other internal changes**Decision:** Grant Permission**Reference:** 20/05087/FUL (validated: 05/01/2021)**Address:** Broadoak, Mount Bradford Lane, St Martins, Oswestry, Shropshire.**Proposal:** Erection of single storey extension**Decision:** Refuse**Reference:** 21/01031/FUL (validated: 01/03/2021)**Address:** Proposed Dwelling To The West Of The Firs, Firs Close, St Martins, Shropshire**Proposal:** Erection of a detached dwelling**Decision:** Grant Permission**Reference:** 21/01317/FUL (validated: 29/03/2021)**Address:** Gledrid A5 Services, Weston Rhyn, Shropshire, SY11 3EN**Proposal:** Installation of Electric Vehicle (EV) Charging Bays and associated works, new vehicle crossing to service road, retaining wall, lighting, associated electrical connections and associated infrastructure**Decision:** Grant Permission

Action

Reference: 21/01534/FUL (validated: 25/03/2021)

Address: 43 Garden Village, St Martins, Oswestry, Shropshire, SY11 3AX

Proposal: Erection of single storey rear extension and conservatory to side

Decision: Grant Permission

104/05/21.C Doctors Surgery

Cllrs were asked to consider a solution to the doctor's surgery in St Martins which has been closed since the start of the pandemic as they were not able to continue to manage service delivery at the site during this time to comply with the socially distancing requirements etc. and now run by a practice in Chirk, which is causing difficulty especially for the elderly in attending appointments. A lot of residents were concerned that the surgery is still closed with a very poor bus service from St Martins to Chirk to attend appointments. Cllr Natalie Rowley said she had gathered 372 signatures to a petition 'Save St Martins Surgery' which she would hand into Julie Day, practice manager at Chirk surgery.

It was agreed that Shropshire Council (SC) have a Duty of Care to re-open the St Martins surgery. It was disappointing that we had not been consulted by the Clinical Commissioner Groups (CCG) on this decision. Shropshire Cllr Steve Davenport was following this up on our behalf with Rachel Robinson, Head of Public Health at SC. In the meantime, further information would be sought before our next parish council meeting in June.

Cllr Steve
Davenport
&
Parish
Clerk

105/05/21.C Shropshire Association of Local Councils (SALC)

All correspondence received from the County Secretary had been previously been circulated to all Cllr's.

106/05/21.C Highway Improvements.

Still no update from Paul Field-Williams at Shropshire Council who is leading on the CIL commission for St Martin's roundabout. Cllr's along with Shropshire Cllr Steve Davenport are getting very frustrated that design work has not been released.

Shropshire
Cllr Steve
Davenport

107/05/21.C Members Reports

The Chairman expressed concern over the state of the grass areas at Cedar Close where residents contribute £2 a week to Shropshire Council to have this cut. In addition, there seemed to be a lack of maintenance being carried out by Star Housing

Cllr Steve
Davenport
&
Parish
Clerk

Cllr Sophie Hughes-Saunier expressed concern that highways had been out in the village weed spraying applying this very close to hedge rows. The Chairman thanked Cllr's Natalie Rowley and Pierre Saunier for planting the new hedge plants.

Cllr Steve
Davenport

Action

Cllr Andrew Cast enquired about the decision to stop Zoom meetings. The Parish Clerk explained despite objections from SALC and NALC the outcome of the High Court Judgement on remote meetings means that Town and Parish Councils may only hold remote meetings up to and including Thursday 6th May.

Cllr Lesley-Anne Roberts expressed concern the builders had removed a large part of the hedge on the corner of Moors Lane. A planning enforcement notice has been issued.

Parish Clerk

A number of Cllr’s expressed concern over boy racers in a morning and around tea time by Stan’s Superstore and outside the school. The police would be asked to monitor this.

Parish Clerk

Cllr Natalie Rowley suggested a crossing by the school was now required. Cllr Steve Davenport said he would take this on board but questioned which was the best road of the three and location.

Parish Clerk

Cllr Nina Mistry expressed concern over a dip in the road surface after leaving Escob bridge going towards Gledrid roundabout.

Parish Clerk

Cllr Nina Mistry said we need to use the Parish Council Facebook to illustrate to the parish some of the good work the parish council has undertaken such as the Speed Indicator Devices.

Parish Clerk

108/05/21.C Next Meeting(s)

Full Council meeting on Thursday 3rd June 2021 @ 19.00 in St Martins Centre.

Presentation to the Parish Council on a draft Business Plan by the Recreation Project Team on Thursday 10th June 2021 @ 19.00 in St Martins Centre.

There being no further business the Chairman declared the meeting closed at 20.18

Signed Date

Chairman