

St Martins Parish Council

Minutes of a Meeting of the St Martins Parish Council held on Thursday 13th January 2022 at 7.00 p.m. in St Martins Centre.

PRESENT: Cllrs, Andrew Cast, Vivienne Fisher, Mark Hayball, Sophie Hughes-Saunier, Duncan Laing, Nina Mistry, Glenn Pennington, Lesley-Anne Roberts, Sue Schofield and Helen Williams.

Also in attendance: Shropshire Councillor Steve Davenport and the Parish Clerk.

The Chairman, Cllr Helen Williams welcomed everyone to the meeting.

001/01/22.C Apologies for Absence

Apologies for absence had been received from Cllr's Neil Arthan (family), Alan Langley (poorly) and Natalie Rowley (self-isolating).

Proposed, seconded and carried that these apologies are accepted.

Cllr John Hodgson was absent.

The Parish Clerk reported that one application had been received for the vacancy on the parish council. This was from George Smith of Firs Close.

Proposed: Cllr Sue Schofield **Seconded:** Cllr Duncan Laing

Resolved: that George Smith is co-opted onto the parish council to fill the last remaining casual vacancy. He would be invited to attend the February meeting.

002/01/22.C Disclosable Pecuniary Interests

a) Declaration of any disclosable pecuniary interest in a matter to be discussed at the meeting and which is not included in the register of interests. **None received.**

b) To consider any applications for dispensation. **None received.**

c) Declaration of any other interests in the agenda items. **None received.**

003/01/22.C Minutes

Proposed: Cllr Duncan Laing **Seconded:** Cllr Mark Hayball

Resolved: with two abstentions, that the minutes of the Parish Council held on Thursday 9th December 2021 having been previously circulated be approved and adopted as a true record.

004/01/22.C Urgent Items

Cllr Helen Williams expressed concern that following a recent survey of all the street lights along Overton Road and Ellesmere Road which are owned and

Action

Parish Clerk

Parish Clerk

Chairman

Action

maintained by Shropshire Council, 22 were not working. She added that some of these had been out for over 12 months. These concerns would be passed to Jason Hughes, Street Lighting & Traffic Signals Commissioner at Shropshire Council for his immediate attention.

Parish Clerk

There were no other urgent items that related to financial, health and safety issues or issues that required immediate attention.

005/01/22.C Public Session

No members of the public were present.

006/01/22.C Parish Clerk's Progress Report

- **Welsh Water** – Following on from previous correspondence on the issues with sewerage blockages along Overton Road (thanks Glenn) our concerns have again been raised with the CEO of Welsh Water. **No response as yet.**
- **Tree Branches around Street Light, Junction to Ifton View.** Star Housing have confirmed that they have cut back the branches from around the street light, so that is now clear, and also cut back to give clearance on the road sign and telegraph pole, so should be a lot better now.
- **Moors Methodist Chapel** quotation from Broxap now received for standard column, cast iron finger arm printed on both sides plus fittings for £1062
Proposed: Cllr Helen Williams **Seconded:** Cllr Sue Schofield
Resolved: **that this quotation be accepted subject to highways approval.**
- **Irvine Gardens** Nick Scott still awaiting a response from Shropshire Council on reasons why they refused the variation of S106 agreement (OS/07/15162/FUL) to omit the provision of the Part 2 Open Space Works.
- **Dropped Kerbs** have been requested either side of the bridge at Escob, along Overton Road below its junction with New Ifton immediately opposite Hollands Drive and re-adjustments by the Memorial Garden adjacent to Green Lane and access to the crossing.
- **Post Box** Royal Mail have again been asked to look at the brickwork surrounding their Post Box on Ellesmere Road. Now with Post Office Manager at Oswestry Sorting Office.
- **Fencing** concern over the dangerous state of the fencing adjacent the car park and Overton Road next to the Take-away shops has been reported to the landowner who is also responsible for the state of the wooden fencing surrounding the Electricity Sub Station next to these shops. On the 3rd December he confirmed that this would be removed ASAP. Reminded him (Sam) on the 10th January that this had still not been done.
- **Greenfields** concern expressed by local residents that one of their residents had over the recent digging out of a large area of grass verge on the entrance to Greenfields belonging to Shropshire Council, the fixing of a seat with planters either side. Victoria Doran, Highways Maintenance Manager has been made aware of this as she confirmed that a street works licence was required. **Awaiting further information.**

Parish Clerk

Parish Clerk

Action**007/01/22.C Police Report**

The latest police incident report had been circulated to all Cllr's.

008/01/22.C St Martins Recreation Partnership

At this point this item was deferred pending the arrival of Tessa Lanstein.

009/01/22.C St Martins Branch Doctors Surgery

Shropshire Cllr Steve Davenport reported that Shropshire Council had still not had a response from the Chirk practice on a final decision on the future of the surgery. Rachel Robinson from Shropshire Council had reported that the practice has submitted a service change application, which has been shared with the CHC. The application was due to be discussed at the East Area Management group on the 12th January, however the meeting was stood down. Once the application has been discussed at area management level, it will be passed to the Primary Care Panel for consideration/approval.

Shropshire
Cllr Steve
Davenport

010/01/22.C Highway Issues

All recent highway issues had been reported through 'My Shropshire' with a copy being sent to their highways department at Whittington. At present we have 8 outstanding reports dating back to January 2021 which including dog fouling, overgrown hedges and shrubs over footpaths, sunken roadside manhole covers, pot holes and a request for dropped kerbs on either side of the bridge at Escob, along Overton Road, below its junction with New Ifton immediately opposite Hollands Drive and re-adjustments by the Memorial Garden adjacent to Green Lane and access to the crossing. Shropshire Cllr Steve Davenport agreed to follow this up.

Parish
Clerk

Cllr Steve
Davenport

011/01/22.C Street Lighting

The Chairman had updated Cllr's on this during Urgent Items ref 004/01/22.C

Parish
Clerk

012/01/22.C Financial Matters**012/01/01/22.C Accounts for payment;**

BACS	E Davies	Salary & Expenses	£844.82
BACS	HMRC	Month 6 PAYE & NI	£248.13
BACS	Nigel Thomas	Play Area Inspections	£24.00
BACS	Huw Manford	Litter Picking, etc.	£268.05
BACS	Stan's Superstore	4 th Qtr. Field Lease	£375.00
BACS	Callum Fox	Watering Baskets	£240.00

Proposed: Cllr Helen Williams **Seconded:** Cllr Duncan Laing

Resolved that the above payments be agreed in accordance with the Parish Council's Standing Orders and Financial Regulations.

Parish
Clerk

012/01/02/22.C Accounts

The Parish Clerk presented the accounts for the third qtr. (Ending 31st December 2021). These were noted.

012/01/02/22.C Budget & Precept 2022/23

Cllr's referred to the minutes of the Finance Committee on the 11th January 2022.

Budget 2022/23

Proposed: Cllr Nina Mistry **Seconded:** Cllr Andrew Cast

Resolved: **That a Budget for 2022/23 of £64,724 as recommended by the Finance Committee be approved.**

Parish
Clerk

Precept 2022/23

Proposed: Cllr Lesley-Anne Roberts **Seconded:** Cllr Nina Mistry

Resolved: **That a Precept for 2022/23 of £55,287 as recommended by the Finance Committee be approved.**

Parish
Clerk

013/01/22.C Planning

To consider any new planning applications received since the last meeting.

Reference: 21/05744/FUL (validated: 16/12/2021)

Address: 76 Coopers Lane, St Martins, Oswestry, Shropshire, SY11 3QB

Proposal: Erection of part single storey and two storey side extension following demolition of existing garage and associated works

Parish Council Decision: Support.

Parish
Clerk

Reference: 21/05791/FUL (validated: 13/12/2021)

Address: Derwen Farm, St Martins, Oswestry, Shropshire, SY11 3HB

Proposal: Relocation of vehicular access.

Parish Council Decision: Support.

Parish
Clerk

Reference: 21/05723/FUL (validated: 05/01/2022)

Address: Ifton Hall Farm, Ifton Heath, St Martins, Oswestry, Shropshire, SY11 3DN

Proposal: Erection of a horse shelter, placed on a concrete platform

Parish Council Decision: Support.

Parish
Clerk

Schedule of additional planning applications

There were no planning applications not listed above that were received after the date of publication of this agenda due to response time frames set by Shropshire Council.

Action

The following planning decisions and recommendations of the planning authority listed below were noted.

Reference: 21/03143/FUL (validated: 24/06/2021)

Address: Proposed Dwelling To The South Of, Ellesmere Road, St Martins, Shropshire

Proposal: Erection of 1no dwelling

Decision: Grant Permission

Cllr Sue Schofield questioned whether the planning officer had responded to our queries on the application. The Parish Clerk agreed to follow this up.

Parish
Clerk

014/01/22.C Shropshire Council

Shropshire Cllr Steve Davenport reported that he was still waiting for the draft designs for improvement to the mini roundabout by Stan's Superstore.

As regards the Stokes Family he continues to press Shropshire Council to urgently provide suitable facilities at their new location including a shower and toilet.

Cllr Steve
Davenport

Consultation will be forwarded referring to the proposed Public Path Extinguishment Order to delete Footpath 19 (Part).

008/01/22.C St Martins Recreation Partnership

The Chairman welcomed Tessa Lanstein who had recently be appointed as interim Programme Manager. Tessa explained that since the New Year she had met separately with the school and football club representatives and is beginning to assemble an immediate plan of action. She was reluctant to hold a Partnership meeting for January as she felt current actions need picking off with smaller working groups, but for February it would be helpful to have just 2 representatives from the Parish Council (PC) as members of the Partnership meeting. That allows each stakeholder to be equally represented and not PC top heavy. Her preference would be to have those who have the most knowledge of the work / decisions made to date if that helps with selection. Finally, she raised the following questions:

- Has the formal land hand over been completed (She knows there was a press release opportunity but are background legals completed yet?)
- Can she please pass the Three Parishes Big Local stage 2 form to the Parish Clerk as the grant is being submitted by the Parish Council and needs organisational details added before submission in the next 10 days
- Has specification of works for road widening been completed / signed off for the work being completed in February half term?
- Please can she be forwarded the planning application; approval document and any preconditions associated with approval.

Action

Proposed: Cllr Nina Mistry **Seconded:** Cllr Helen Williams

Resolved: with one abstention that Cllr's Andrew Cast and Natalie Rowley are appointed as the Parish Council representatives on the St Martins Recreation Partnership with Cllr Glenn Pennington as a reserve.

Parish Clerk

The Chairman thanked Tessa for her report who then left the meeting.

015/01/22.C North Shropshire MP Helen Morgan

Cllr's agreed to forward to our new MP Helen Morgan an introduction to present projects including the St Martins Recreation Partnership and some of the existing areas of concern in the parish including the Doctor's Surgery; the Design of Stan's Roundabout; Ifton School Development and main issues with Shropshire Council including Street Lighting faults, the ongoing treatment of the Stokes family, highway and planning concerns, Broad Band and Oswestry Health Group. It was also agreed that we invite Helen to a future parish council meeting.

Parish Clerk

016/01/22.C Shropshire Association of Local Councils (SALC)

All correspondence received from the County Secretary had been previously been circulated to all Cllr's.

017/01/22.C Local Government Association (LGA) - Model Councillor Code of Conduct 2020

The Parish Clerk had forwarded a copy of the new Model Councillor Code of Conduct as recommended by the LGA to all Cllr's prior to the meeting.

Parish Clerk

Proposed: Cllr Helen Williams **Seconded:** Cllr Andrew Cast

Resolved: That the new Model Councillor Code of Conduct as recommended by the LGA be adopted.

Parish Clerk

018/01/22.C Ifton School Development

There had been no further meeting with Cornovii Developments Ltd.

019/01/22.C Bus Shelters

The Parish Clerk had received the following quotations for the repairs to the following bus shelters from GW Shelter Solutions Ltd;
Replacement panels to repair the roof to the existing bus shelter on Moors Bank and replacement panels with half end panels to the existing bus shelter on Ellesmere road for £1362.38 plus VAT.

Proposed: Cllr Helen Williams **Seconded:** Cllr Sue Schofield

Resolved: That this quotation is accepted.

A quotation from the same company for a replacement bus shelter on Overton Road opposite Church Lane for £6760.48 plus VAT was not accepted.

ETC Sawmills at Ellesmere would be asked to quote for a wooden replacement shelter in this location with the base being slightly higher to reduce the flooding in this area.

Action
Parish
Clerk

Parish
Clerk

020/01/22.C Save Our Shropshire

Cllr Sophie Hughes-Saunier reported that Save Our Shropshire CIO (SOS) which is a charity dedicated to increasing people's understanding of Climate Change now provides education to Householders and Parish/Town Councils to enable them to make lifestyle changes to achieve a net-zero carbon future in Shropshire free of charge. Cllr Sue Schofield had already signed up to this.

021/01/22.C Queen's Jubilee 2022

Cllr Sophie Hughes-Saunier reported that a meeting has been set up with highway officers from Shropshire Council on the 18th January 2022 meeting at St Martins Centre to consider and approve sites for planting these trees and wild flowers. All are welcome to attend.

All Cllr's

022/01/22.C Members Reports

Cllr Nina Mistry reported speeding traffic again on Moors Bank and either side of Escob Bridge plus the Speed Indicator Device by the school seemed to be only working very intermittently.

Parish
Clerk

Cllr Sue Schofield reported that the Speed Watch checks are now being carried out on Ellesmere Road opposite the junction to Firs Close.

Parish
Clerk

023/01/22.C Next Meeting

Full Council meeting on Thursday 10th February 2022 @ 19.00 in St Martins Centre.

There being no further business the Chairman thanked everyone for their attendance, and declared the meeting closed 20.37.

Signed Date

Chairman