

St Martins Parish Council

Minutes of a Meeting of the St Martins Parish Council held on Thursday 14th April 2022 at 7.00 p.m. in St Martins Village Hall.

PRESENT: Cllrs, Vivienne Fisher, John Hodgson, Sophie Hughes-Saunier, Duncan Laing, Nina Mistry, Glenn Pennington, Lesley-Anne Roberts, Sue Schofield and George Smith. .

Also in attendance: Tessa Lanstein from Coombe Management Services and the Parish Clerk.

079/04/22.C Chairman's Welcome

In the absence of the Chairman and Vice Chairman it was resolved that Cllr John Hodgson takes the Chair for this meeting.

080/04/22.C Apologies for Absence

Apologies for absence had been received from Cllr's Neil Arthan (home boiler issues), Andrew Cast (holiday), Mark Hayball (working), Alan Langley (working away), Natalie Rowley (working), Helen Williams (self isolating) and Shropshire Cllr Steve Davenport (holiday).

Proposed, seconded and carried that these apologies are accepted.

081/04/22.C Disclosable Pecuniary Interests

- a) Declaration of any disclosable pecuniary interest in a matter to be discussed at the meeting and which is not included in the register of interests. **None received.**
- b) To consider any applications for dispensation. **None received.**
- c) Declaration of any other interests in the agenda items. **None received.**

082/04/22.C Minutes

Proposed: Cllr Glenn Pennington **Seconded:** Cllr Lesley-Anne Roberts

Resolved: **with two abstentions, that the minutes of the Parish Council held on Thursday 10th March 2022 having been previously circulated be approved and adopted as a true record.**

Cllr Sue Schofield voted in favour of the minutes but wished it to be recorded that she was against the decision by the Parish Clerk not to include the Confidential Minutes at the end of the meeting.

There were no agenda items for 083/04/22.C and 084/04/22.C

085/04/22.C Urgent Items

There were no urgent items that related to financial, health and safety issues or issues that required immediate attention.

Action

Parish Clerk

Chairman

086/04/22.C Public Session

No members of the public were present.

087/04/22.C Parish Clerk's Progress Report

- **Irvine Gardens** Nick Scott will now submit a further application to Shropshire Council for the variation of S106 agreement (OS/07/15162/FUL) to omit the provision of the Part 2 Open Space Works following a survey carried out by Cllr Helen Williams that only three residents agreed to a play area.
- **Dropped Kerbs** have been requested either side of the bridge at Escob, along Overton Road at its junction with New Ifton and re-adjustments by the Memorial Garden adjacent to Green Lane and access to the crossing. **Logged with Shropshire Council, still no indication on any action.**
- **Fencing** concern over the dangerous state of the fencing adjacent the car park and Overton Road next to the Take-away shops has been reported to the landowner who is also responsible for the state of the wooden fencing surrounding the Electricity Sub Station next to these shops. **Now reported to Shropshire Council Highways.**
- **Roadside Gullies** now been repaired.

088/04/22.C Police Report

PCSO Peter Roberts had forwarded the latest police incident report which had been circulated to all Cllr's.

Cllr Sue Scofield felt that the parish council should respond to the local policing community charter survey. Agreed that all Cllr's should try and complete this survey and forward their version to the Parish Clerk by 6th May 2022 so that he can then put a combined response to the parish council at the May meeting..

Parish
Clerk

089/04/22.C St Martins Recreation Partnership

Tessa Lanstein from Coombe Management Services, the appointed Programme Manager for this Partnership gave the following report;

Cllr George Smith was still assisting Tessa on various issues including capital funding and operational work. There were now more questions than answers following a recent zoom meeting with a Solicitor from Surrey Hills Solicitors. However it has been established that this will not be a commercial business which is good news as the Football Foundation (FF) would not financially support this. Tessa had recently met with representatives from the school and FF. The school would be happy to take on the responsibility after the 3G football pitch has been installed. As far as she was aware there had been no further bids in North Shropshire for funding from the FF.

Action

At the next meeting in May the partnership would be looking at the pro's and con's between a Community Interest Company (CIC) and a Charitable Incorporated Organisation (CIO). Cllr George Smith explained the difference.

Tessa added that the parish council must ensure that the S106 money goes to the right place and accounts are properly set up. As regards the ground leases the school still cannot find a copy of their's so we might have to draw up a new lease for both plots. The Chairman thanked Tessa for her report who then left the meeting.

090/04/22.C St Martins Branch Doctors Surgery

Thanks to help from Cllr Vivienne Fisher it has now been established by the Land Registry that the Chirk Surgery GP Partners own the building and adjoining land.

091/04/22.C Highway Issues

Cllr Sue Schofield reported a pot hole at the top of School Lane and Coopers Lane. Cllr Vivienne Fisher reported a pot hole on Overton Road next to the Hair Dressers.

Parish Clerk

092/04/22.C Street Lighting

Still issues in getting Shropshire Council to get Scottish Power to repair cable faults to a number of previously reported faults.

Parish Clerk

093/04/22.C Financial Matters**093/04/01/22.C To retrospectively approve accounts paid since the last meeting in line with financial year ending 31st March 2022.**

BACS	St Martins Centre	Room Hire	£370.00
BACS	SLCC	Parish Clerk's Membership	£183.00
DD	HSBC	Bank Charges	£8.00
BACS	RBS	Move Software to new Laptop	£30.00
BACS	Vision ICT	Domain Renewal & upgrades	£234.00
BACS	Highline Electrical	Street Lighting Repairs	£82.50
BACS	Coombe Manage	Consultancy Work	£5000.00

Proposed: Cllr Duncan Laing **Seconded:** Cllr Nina Mistry

Resolved **that the above payments be agreed in accordance with the Parish Council's Standing Orders and Financial Regulations.**

Parish Clerk

093/04/02/22.C Accounts for payment;

BACS	E Davies	Salary & Expenses	£948.24
BACS	HMRC	Month 01 PAYE & NI	£255.06
BACS	Nigel Thomas	Play Area Inspections	£24.00
BACS	Huw Manford	Litter Picking, etc.	£268.06
BACS	Highline Electrical	Street Lighting Repairs	£34.80

BACS	Stans Superstore	1 st Qtr. Field Lease	£375.00
BACS	Coombe Manage	Consultancy Work	£40.00

Proposed: Cllr Nina Mistry **Seconded:** Cllr Duncan Laing

Resolved **that the above payments be agreed in accordance with the Parish Council's Standing Orders and Financial Regulations.**

Action

Parish Clerk

093/04/03/22.C Grant Applications

A revised grant application had been received from St Martins Village Jubilee project for £1000. Cllr Sue Schofield expressed concern that still not enough detail in the costings had been forwarded as requested.

Proposed: Cllr George Smith **Seconded:** Cllr John Hodgson

Resolved **with 5 votes for, 3 votes against and one abstention that a grant of £1000 is approved.**

Parish Clerk

After further discussion it was;

Proposed: Cllr Sue Schofield **Seconded:** Cllr George Smith

Resolved **that this organization is requested on completion of the project to forward an itemized report of all expenditure against all funding received including other organisations that have also made a grant and provide a list of any surplus funds will be returned and how these will be distributed proportionally against the funding received.**

Parish Clerk

094/04/22.C Planning

To consider any new planning applications received since the last meeting.

Reference: 22/00953/FUL (validated: 14/03/2022)

Address: 23 Moors Bank, St Martins, Shropshire, SY10 7BG

Proposal: Erection of single storey rear extension

Parish Council Decision: raised concerns that this development will result in an over development of the site.

Parish Clerk

Reference: 22/01117/FUL (validated: 07/03/2022)

Address: 48 Greenfields, St Martins, Oswestry, Shropshire, SY11 3AH

Proposal: Erection of a two storey side extension

Parish Council Decision: raised concerns that this extension is out of keeping with the surrounding area.

Parish Clerk

Schedule of additional planning applications

There were no additional planning applications that had been received after the date of publication of this agenda due to response time frames set by Shropshire Council.

Planning decisions - There were none.

095/04/22.C Shropshire Council

With Shropshire Cllr Steve Davenport sending his apologies there was no report.

096/04/22.C North Shropshire MP Helen Morgan

The Parish Clerk reported that he continues to forward a copy of our minutes to Helen Morgan MP.

097/04 /22.C Shropshire Association of Local Councils (SALC)

All correspondence received from the County Secretary had been previously circulated to all Cllr's.

098/04/22.C Ifton School Development

Cllr George Smith reported that work on the site has been delayed due to a problem in connecting pipework to the existing drains along Overton Road. Cllr Sue Schofield said she had reported to the police her concerns over the amount of vehicles parking outside the school house.

099/04/22.C Save Our Shropshire

Cllr Sophie Hughes-Saunier said there was nothing further to add at this stage.

100/04/22.C Queen's Jubilee 2022

Concerns had been received over some of the trees planted in Moors Bank and Greenfields which may have to be removed. However, the chairman thanked Cllr Sophie Hughes-Saunier for all the hard work she had put into this scheme.

Proposed: Cllr Sue Schofield **Seconded:** Cllr John Hodgson

Resolved **that Cllr Sophie Hughes-Saunier goes ahead and purchases a Jubilee plaque for the Memorial Garden.**

Cllr
Sophie
Hughes
Saunier

101/04/22.C Members Reports

Cllr Nina Mistry reported speeding on Moors Bank and requested that the Police carry out speed checks in this area on the same frequency to the ones in Gobowen. Will be reported to the police.

Parish
Clerk

Cllr Nina Mistry asked if the parish council speed indicator devices log data that can be downloaded. Parish Clerk to check.

Action
Parish
Clerk

Cllr Nina Mistry expressed concern over the number of vehicles parking on the grass verges at the bottom of Moors Bank. Will be reported to the police.

Parish
Clerk

Cllr Nina Mistry reported a pothole adjacent to the chapel car park in Moors Lane. Will be reported to Highways.

Parish
Clerk

Cllr George Smith expressed concern over the number of vehicles parking on the pavements in St Martins. An article would be placed in the Village Life.

Parish
Clerk

Cllr George Smith expressed concern over spammers into Cllr Helen Williams parish council email address. Vision ICT would be consulted on this.

Cllr Sue
Schofield

102/04/22.C Next Meeting

Annual Meeting of the Council and Full Council Meeting on Thursday 12th May 2022 @ 19.00 in St Martins Village Hall.

Please turn over to Page 111/22 for Confidential Minutes.

Action

103/04/22.C Exclusion of Press and Public

Proposed by Cllr Duncan Laing, seconded by Cllr Vivienne Fisher and resolved to exclude the public and press in accordance with the Public Bodies (Admissions to Meetings) Act 1960 s1 to discuss the following:

104/04/22.C Planning Enforcement

Cllr’s noted enforcement case(s) that have been recorded by Shropshire Council and are subject to a Planning Enforcement enquiry for the Parish of St Martins.

There being no further business the Chairman thanked everyone for their attendance, and declared the meeting closed at 20.32.

Signed

Date

Chairman