

St Martins Parish Council

Minutes of an Annual Meeting of the St Martins Parish Council held on Thursday 12th May 2022 at 7.00 p.m. in St Martins Village Hall.

PRESENT: Cllrs, Neil Arthan, Andrew Cast, Vivienne Fisher, Mark Hayball, John Hodgson, Sophie Hughes-Saunier, Duncan Laing, Alan Langley, Nina Mistry, Lesley-Anne Roberts Sue Schofield, George Smith and Helen Williams.

Also in attendance: Shropshire Cllr Steve Davenport, Tessa Lanstein from Coombe Management and The Parish Clerk.

Proposed: Cllr Neil Arthan **Seconded:** Cllr John Hodgson

Resolved: to approve the lifting of Standing Order 5e for the Election of Chairman ref agenda item

105/05/22.C Election of Chairman

Cllr Andrew Cast proposed Cllr Helen Williams for Chairman. This was seconded by Cllr Neil Arthan.

There were no other nominations. It was unanimously **Resolved** that Cllr. Helen Williams be elected as Chairman of St Martins Parish Council for the ensuing year.

Cllr Helen Williams thanked everyone for her nomination and then signed the Declaration of Acceptance of the Office of Chairman.

Action

Cllr Helen Williams

106/05/22.C Appointment of Vice Chairman

Cllr Alan Langley proposed Cllr Neil Arthan for Vice Chairman. This was seconded by Cllr John Hodgson.

Cllr Helen Williams proposed Cllr Vivienne Fisher for Vice Chairman. This was seconded by Cllr Duncan Laing.

On being put to a vote by show hands it was **Resolved** by 6 votes to 4 that Cllr Neil Arthan be elected as Vice Chairman of St Martins Parish Council for the ensuing year.

Cllr Neil Arthan then signed the Declaration of Acceptance of the Office of Vice Chairman.

Cllr Neil Arthan

107/05/22.C Apologies for Absence

Apologies for absence had been received from Cllr's Glenn Pennington (poorly) and Natalie Rowley (working).

Proposed, seconded and carried that these apologies are accepted.

107a/05/22.C Disclosable Pecuniary Interests

- a) Declaration of any disclosable pecuniary interest in a matter to be discussed at the meeting and which is not included in the register of interests. **None received.**
- b) To consider any applications for dispensation. **None received.**
- c) Declaration of any other interests in the agenda items. **None received.**

108/05/22.C Appointment of Committees 2022/2023**108/05/01/22.C Executive Committee (6)**

Chairman, Vice Chairman, + Cllr's Hodgson, Duncan Laing, Natalie Rowley and Sophie Hughes-Saunier.

108/05/02/22.C Finance Committee (6)

Cllr's Andrew Cast, John Hodgson, Alan Langley, Sophie Hughes-Saunier, George Smith and Helen Williams.

108/05/03/22.C Recreation Services Committee (6 + co-opted)

Chairman, Vice Chairman, + Cllr's Vivienne Fisher, John Hodgson, Nina Mistry and Sophie Hughes-Saunier + Co-opted members as required.

108/05/04/22.C Planning Committee

All members of the Parish Council.

108/05/05/22.C Grievance Panel Committee (4)

Vice Chairman + Cllr's John Hodgson, Alan Langley and Nina Mistry.

108/05/06/22.C Disciplinary Committee (4)

Chairman + Cllr's Mark Hayball, Duncan Laing and George Smith.

108/05/07/22.C Street Lighting Committee (5)

Cllr's Vivienne Fisher, Duncan Laing, Alan Langley, George Smith and John Hodgson as Chairman of Finance Committee.

Proposed: Cllr Helen Williams **Seconded:** Cllr Nina Mistry

Resolved: **that the above appointments be approved.**

Parish
Clerk

109/05/22.C Appointment of Representatives to Outside Bodies and Organisations 2022/2023**109/05/01/22.C Recreation Partnership (2) + Reserve**

Cllr's Andrew Cast & George Smith + Glenn Pennington as reserve.

Action

109/05/02/2.C Area Committee SALC (2)
Cllr's Sophie Hughes-Saunier and Helen Williams.

109/05/03/22.C Local Joint Committee LJC (1 + reserve)
Cllr's Sue Schofield + Vivienne Fisher as Reserve.

109/05/04/22.C Oswestry Health Group (1)
Cllr Vivienne Fisher.

109/05/05/22.C Ifton School Development Stakeholder Group (2 + co-opted)
Cllr's Mark Hayball & George Smith + co-opted residents.

Proposed: Cllr Nina Mistry **Seconded:** Cllr Andrew Cast

Resolved: **that the above appointments be approved.**

Parish
Clerk

110/05/22.C Minutes

Proposed: Cllr Nina Mistry **Seconded:** Cllr Duncan Laing

Resolved: **with four abstentions, that the minutes of the Parish Council held on Thursday 14th April 2022 having been previously circulated be approved and adopted as a true record.**

Chairman

111/05/22.C Urgent Items

There were no urgent items that related to financial, health and safety issues or issues that required immediate attention.

112/05/22.C Public Session

No members of the public were present.

113/05/22.C Parish Clerk's Progress Report

- **Irvine Gardens** Nick Scott has now submitted a further application to Shropshire Council for the variation of S106 agreement (OS/07/15162/FUL) to omit the provision of the Part 2 Open Space Works.
- **Dropped Kerbs** have been requested either side of the bridge at Escob, along Overton Road at its junction with New Ifton and re-adjustments by the Memorial Garden adjacent to Green Lane and access to the crossing. **Logged with Shropshire Council, still no indication on any action.**
- **Fencing** concern over the dangerous state of the fencing adjacent the car park and Overton Road next to the Take-away shops has been reported to the landowner who is also responsible for the state of the wooden fencing surrounding the Electricity Sub Station next to these shops. **Now reported to Shropshire Council Highways who will not be taking any action.**

Action
Cllr Steve
Davenport

- **St Martins Village Hall.** Still trying to get the code for the CCTV for this hall.
- **Loose Dogs.** Complaints have been received over the number of loose dogs in St Martins especially around the play area.
- **Spam Emails.** Vision ICT have confirmed that from the screen shots, both the email accounts that these emails have come from are free to set up email accounts, they aren't ones associated with the council email addresses.
Unfortunately, as council emails tend to be in the public domain, spammers tend to send to them in hope of achieving something. They advised that the best thing to do is, block the sender and delete the emails. The security of the council emails is absolutely fine, and they haven't gained access to anything they shouldn't have.
- **SID's Moorlock Signs** have reported that the two main functions of a SID are increasing speed awareness and the generation of objective data that can be used for planning, and or speed enforcement purposes (They are of course assuming that our SID is the one shown in the attached pamphlet). To connect to the SID, you will need either an android phone (fairly recent model, something like a Samsung S6), or a Windows based laptop with Bluetooth connectivity. If we let them know what we have, they will gladly guide us through the data retrieval and report generation process.
- **Pinfold.** Shropshire Council's Senior Conservation and Design Officer is now looking into repairs being carried out on the brickwork.
- **War Memorial.** The War Memorial Trust are now looking at whether the previous quotation submitted before Covid Lockdown still stands.

Parish
Clerk
Parish
Clerk
Parish
Clerk

114/05/22.C Police Report

PCSO Peter Roberts had forwarded the latest police incident report which had been circulated to all Cllr's. Katie Le'Clere had forwarded the following response to our previous issues raised at the April meeting. We will carry out some speed checks in Moors Bank when able. It isn't an offence to park on the grass and also not an offence to park partly on the pavement. Offence only occurs when the pavement is completely blocked causing total obstruction meaning someone has to walk in the road.

I would report the issues with the verges to the council as they are maintained by them, they may wish to speak to residents, they may be council tenants.

Responses to the local policing community charter survey from Cllr's would be forwarded to the Police.

Parish
Clerk

Parish
Clerk

115/05/22.C St Martins Recreation Partnership

Agreed to delay this item until later in the meeting when Tessa Lanstein from Coombe Management Services, the appointed Programme Manager for this Partnership would be attending to give a progress report.

Action**116/05/22.C St Martins Branch Doctors Surgery**

A decision on the Branch Doctor's Surgery in St Martins is expected from the Chirk Surgery on the 24th of May 2022. Shropshire Cllr Steve Davenport along with our MP Helen Morgan have had meetings with the CCG. A discussion then took place on the possibilities of purchasing and staffing the surgery should the decision by Chirk Surgery GP Partners who own the building and adjoining land is to close it. A lot of power against this decision could be gained by working together with the two adjoining parish councils.

117/05/22.C Highway Issues

The parish clerk reported that he is now forwarding all highway issues to the depot at Whittington along with location plans which seems to be working. These are then logged onto Shropshire Council's 'FixMyStreet'. Potholes at the junction of Overton Road & Kimberley Lane and the junction of School Lane & Coopers Lane have now be repaired. Repairs to potholes in Moors Lane will be included in a programme of Shropshire Council's upcoming maintenance programme.

Parish Clerk

118/05/22.C Street Lighting

Still issues in getting Shropshire Council to get Scottish Power to repair cable faults to a number of previously reported faults along Ellesmere and Overton roads.

A request had been received for an additional streetlight outside No. 36 Garden Village.

Parish Clerk
Parish Clerk**119/05/22.C Financial Matters****119/05/01/22.C Accounts for payment.**

BACS	E Davies	Salary & Expenses	£858.64
BACS	HMRC	Month 02 PAYE & NI	£255.06
BACS	Nigel Thomas	Play Area Inspections	£24.00
BACS	Huw Manford	Litter Picking, etc.	£274.79
BACS	Vision ICT	Website & Emails	£506.86
BACS	SALC	Affiliation Fees	£1223.10
BACS	D M Payroll Services	Administration fees 2022/23	£120.00
DD	Veolia	Bin Emptying	£31.13

Proposed: Cllr Duncan Laing **Seconded:** Cllr Helen Williams

Resolved **that the above payments be agreed in accordance with the Parish Council's Standing Orders and Financial Regulations.**

Parish Clerk

119/05/02/22.C Accounts Reconciliation

Proposed: Cllr Helen Williams **Seconded:** Cllr Andrew Cast

Resolved **that the accounts and bank reconciliation for the fourth qtr. Ending on the 31st of March 2022 are noted.**

119/05/03/22.C Contract Renewals

The following contracts were renewed for the next twelve months; Neil Rheade for hanging baskets and planting up the Memorial Garden and planters opposite the St Martins Village Hall and A. G. Royce for grounds maintenance work.

120/05/22.C Planning

To consider any new planning applications received since the last meeting.

Reference: 22/01728/FUL (validated: 08/04/2022)

Address: 80 New Ifton, St Martins, Oswestry, Shropshire, SY11 3AB

Proposal: Erection of single storey rear extension; elevational alterations and ancillary works.

Parish Council Decision: Support.

Schedule of additional planning applications

There were no additional planning applications.

The following planning decisions and recommendations of the planning authority listed in the schedule below were noted.

Reference: 22/00347/FUL (validated: 03/02/2022)

Address: Carricson, Street Dinas, St Martins, Shropshire, SY11 3HB

Proposal: Erection of rear two storey extension with balcony

Decision: Grant Permission

Reference: 22/00953/FUL (validated: 14/03/2022)

Address: 23 Moors Bank, St Martins, Shropshire, SY10 7BG

Proposal: Erection of single storey rear extension

Decision: Grant Permission

Reference: 22/01117/FUL (validated: 07/03/2022)

Address: 48 Greenfields, St Martins, Oswestry, Shropshire, SY11 3AH

Proposal: Erection of a two storey side extension

Decision: Grant Permission

121/05/22.C Shropshire Council

Shropshire Cllr Steve Davenport reported that he is still waiting for the design work to be released for the roundabout by Stans Superstore.

122/05/22.C North Shropshire MP Helen Morgan

The Parish Clerk reported that he continues to forward a copy of our minutes to Helen Morgan MP. He was still awaiting a progress report on a recent meeting she held reference the closure of St Martins Branch Surgery.

Parish
Clerk

Action**123/05 /22.C Shropshire Association of Local Councils (SALC)**

All correspondence received from the County Secretary had been previously circulated to all Cllr's.

124/05/22.C Ifton School Development

Cllr George Smith reported that work on the site has still been delayed due to a problem in connecting pipework to the existing drains along Overton Road and updated drainage drawings of the system in this area from Shropshire Council.

125/05/22.C Trees

Cllr Sophie Hughes-Saunier reported that she had met with representatives from Star Housing to discuss the recent tree planting issues on their estates. Hopefully there is now time to sort out a location programme for planting again in the autumn. However, there had been success in other areas of the parish.

126/05/22.C Save Our Shropshire

Cllr Sophie Hughes-Saunier said there was nothing further to add at this stage.

127/05/22.C Queen's Jubilee 2022

Notices of events being held in the parish would be published in the Village Life magazine and on Facebook.

128/05/22.C Members Reports

Cllr Helen Williams reported the SID not working by the Allotments on Overton Road.

Parish Clerk

Cllr Sue Schofield reported slippage on the play area aerial runway and possibly a new seat required.

Parish Clerk

Cllr Alan Langley asked when the fish would be returned to the pond next to the allotments.

Parish Clerk

Cllr Nina Mistry still expressed concern over the speed of HGVs on Moors Bank.

Parish Clerk

Tessa Lanstein from Coombe Management joined the meeting at 20.35.

115/05/22.C St Martins Recreation Partnership

Tessa gave an update on recent meetings she had held with the school and their Finance Director and the Football Foundation. Recent advice given by Surrey Hills Solicitors may now have to be contacted again with reference to a new joint lease of the grounds being drawn up. Terms of Reference would be next on their agenda including voting rights etc.

Action

The school has earmarked 100k to be put in the funds in September. Access to the area from the top end of the site is also being looked at well away from the gas main pipeline. Next in line for funding will be the clubhouse and cricket pitch with the MUGA being put back at this stage.

The Chairman thanked Tessa and Cllr George Smith for their support with this project.

129/05/22.C

Next Meeting

Full Council Meeting on Thursday 9th June 2022 @ 19.00 in St Martins Village Hall.

There being no further business the Chairman thanked everyone for their attendance and declared the meeting closed at 20.42

Signed

Date

Chairman