

St Martins Parish Council

Minutes of a Meeting of the St Martins Parish Council held on Thursday 15th June 2017 at 7.00 p.m. in the Community Centre, St Martins.

PRESENT: Cllr's A. Cast, G. Fryer, N. Graham, M. Hayball, B. Herbert, J. Hoos, D. Laing, J. Lewis, N. Mistry, G. Pennington, L. A. Roberts, S. Schofield and J. Stevens.

Also in attendance: Shropshire Cllr Steve Davenport, a representative from the press and the Parish Clerk.

In the Chair: Cllr G. Pennington.

098/06/17.C Public Participation

Resolved that with no members of the public present wishing to raise any concerns, the Council moved on to the next item of business at 7.01 p.m.

099/06/17.C Apologies for Absence

An apology for absence had been received from Cllr J. Sands (working).

100/06/17.C Disclosable Pecuniary Interests

Resolved: to note that no Disclosable Pecuniary interests were received on any item included on the agenda in accordance with Sections 50-52, Local Government Act 2000 and The Local Authorities (Model Code of Conduct) (England) Act 2001 and no applications for dispensations.

101/06/17.C Minutes

Proposed: Cllr D. Laing **Seconded:** Cllr J. Hoos

Resolved: with 3 abstentions, that the minutes of the Parish Council meeting held on Thursday 11th May 2017 having been previously circulated be confirmed as a correct record, signed by the Chairman and adopted.

Chairman

Proposed: Cllr J. Lewis **Seconded:** Cllr A. Cast

Resolved: with 3 abstentions, that the minutes of the Annual Meeting of the Parish Council held on Thursday 11th May 2017 having been previously circulated be confirmed as a correct record, signed by the Chairman and adopted.

Chairman

102/06/17.C Parish Clerk's Progress Report**Report/update from Divisional Surveyor**

All highway reports from the last meeting have been reported through the Oswestry Office. Update from Chris Fisher at highways is as follows;

Action

Action

1. The footpath behind the Institute in Green Lane, St Martins was now impossible to walk along in certain places with adjacent hedges required to be cut back.

Response - We will investigate & cut this back (if there are birds nesting in the hedges we'll wait till after the nesting season). Cllr's said this was undergrowth on the footpath.

Parish Clerk

2. The damaged road sign in Clarkes Lane had still not been replaced, a drain cover has been lifted up on a number of occasions out onto the road and there is an increase of litter along this lane. *Response - We will investigate & see if we can fix the drain cover down & arrange for this to be litter picked.* Cllr's reported that this sign has now been repaired.

3. Cllr's requested a sign for Moors Lane Chapel to be erected on the Main Road. *Response - We have no funding for this.* Cllr's suggested we should contact Shropshire Council Tourism Department to see if they have a budget for this.

Parish Clerk

4. The road markings had still not been replaced at the end of Cottage Lane and lines in Coopers Lane and Bradford Lane required re-painting. *Response - We will investigate & add it to the lining program if necessary.* Now been established that this will be done.

5. It was reported that the ditch opposite Orchard Close had still not been dug out. *Response - We will investigate & check the flooding implications.* Cllr's said that enforcement action should be taken against the developers as this was part of the conditions including road markings and planning officers should check that all these conditions are being met.

Parish Clerk

Community Speed Watch:

Alex Drury, North Shropshire Volunteering Outreach Officer for the Oswestry Community Action who is currently funded by Three Parishes Big Local to promote volunteering in the Three Parishes Area, has now been given the names of six volunteers for this scheme. We await their completion of forms

Parish Clerk

Planning

An Inspector appointed by the Secretary of State for Communities and Local Government on the 2nd June 2017 dismissed an appeal against the decision by Shropshire Council to refuse the development proposed for residential development of 8 dwellings on land off Cottage Lane

Next Meeting(s) - Council Meeting, in St Martins Community Centre at 7.00 pm on the Thursday 13th July 2017.

103/06/17.C Police Report

The police had sent their apologies but a report of incidents during May had been circulated.

Action

Shropshire Cllr Steve Davenport reported on a very interesting visit by John Campion, Police and Crime Commissioner for West Mercia Police to an adjoining parish council meeting and suggested we invite him, subject to availability to our September meeting. Cllr's suggested part of the meeting should be to answer specific written questions put to the Commissioner in advance and others at the meeting.

Parish Clerk

104/06/17.C Financial Matters**104/06/17.1 Accounts for payment;**

2185 E Davies	Salary & Expenses	£440.40
2186 Post Office	PAYE	£567.82
2187 Cllr G. Pennington	1st Qtr. Chairman's Allowance	£100.00
2188 Nigel Thomas	Play Area Inspections	£24.00
2189 Highline Electrical	Street Lighting Repairs	£696.00
2190 Huw Manford	Litter & Watering Contract	£238.87
2191 Mrs M. Roberts	Internal Audit	£105.00
2192 Neil Rheade	Hanging Baskets	£950.00

Proposed: Cllr N. Graham **Seconded:** Cllr G. Fryer

Resolved: that the above payments be authorized.

Parish Clerk

104/06/17.2 Income

There had been none since the last meeting.

104/06/17.3 Bank Statements

These were on file and noted.

104/06/17.4 Survey

Cllr's were then asked to consider authorising an independent impact survey on sewerage capacity and water pressure throughout the village of St Martins. During a discussion on this some Cllr's felt that this would cost a lot of money when these utility authorities would have a duty to provide this information although questions were raised over future capacity for additional development.

A proposal from Cllr D. Laing and seconded by Cllr A. Cast to find out what information was available was lost by 6 votes to 5 with 1 abstention.

A proposal from Cllr S. Schofield and seconded by Cllr J. Hoos to find out what the cost would be to carry out an independent impact survey on sewerage capacity and water pressure throughout the village of St Martins was approved on the casting vote of the Chairman.

Parish Clerk

Action**104/06/17.5 BACS Payments**

Cllr's were asked to consider changing our method of payment of our invoices from cheque to BACS. The Parish Clerk explained how this would work including audit trails. He added that some cheque payments would still be required.

Proposed: Cllr D. Laing **Seconded:** Cllr A. Cast

Resolved: that the parish council make future payments where possible by BACS.

Parish Clerk

104/06/17.6 Watering

Cllr's were asked to consider extending our present watering contract for hanging baskets to include plants in the memorial garden and war memorial subject to satisfactory quotation from Huw Manford.

Proposed: Cllr G. Fryer **Seconded:** D. Laing

Resolved: that our present watering contract for hanging baskets be extended to include plants in the memorial garden and war memorial subject to satisfactory quotation.

Parish Clerk

105/06/17.C Annual Return**105.06.01 Annual Governance Statement**

Proposed: Cllr A. Cast
Seconded: Cllr N. Mistry

Resolved: that the Annual Governance Statement (Part 1 of the Annual Return) be approved and signed off.

Parish Clerk

105.06.02 Internal Audit

Members noted the comments from the Internal Auditor. No action required.

The Parish Clerk reported that Mrs Roberts will be retiring at the end of the year so will be unavailable to audit the 2018 accounts. Agreed all Cllr's would sign a card of appreciation for her work over the past 12 years at the next meeting.

Parish Clerk

105.06.03 Accounting Statements

Proposed: Cllr D. Laing
Seconded: Cllr G. Fryer

Action

Resolved: that the Accounting Statements (Part 2 of the Annual Return) for the financial year ending 31st March 2017 be approved and signed off.

Parish
Clerk

106/06/17.C Planning

New Planning Applications published on 15/05/2017 relating to parish of: St Martins

Reference: 17/02120/ADV (validated: 05/05/2017)

Address: Shropshire Leisure Ltd, Moreton Park Garden Centre, Gledrid, Chirk, Wrexham, Shropshire, LL14 5DG

Proposal: Erect and display one internally illuminated fascia sign

Applicant: Mr David Lazenby (Moreton Park Garden Centre, Gledrid, Chirk, LL14 5DG)

The Parish Council agreed to support this application.

Parish
Clerk

New Planning Applications published on 16/05/2017 relating to parish of: St Martins

Reference: 17/02157/VAR (validated: 08/05/2017)

Address: Land Adj. Griffin House Farm, St Martins, Shropshire, SY11 3HS

Proposal: Variation of condition 2 (approved plans) pursuant to 11/01299/FUL (erection of two dwellings with garages) to allow for an alternative design to Plot 2 only to include first floor extension, elevational and roofline alterations

Applicant: Mr N Fountain (Moonrakers, Pentre, Chirk, Wrexham, LL14 5AW)

The Parish Council objected to this application by 10 for, 2 votes against and 1 abstention as they felt only one single storey bungalow should be allowed and kept in-line with existing roof lines.

Parish
Clerk

New Planning Applications published on 22/05/2017 relating to parish of: St Martins

Reference: 17/02454/HHE (validated: 22/05/2017)

Address: 5 Willow Close, St Martins, Oswestry, Shropshire, SY11 3EH

Proposal: Erection of a single storey rear kitchen extension, dimensions 4.8 meters length, 3.920 meters maximum height and 2.45 meters high to the eaves.

Applicant: Mr James Hancock

The Parish Council agreed to support this application.

Parish
Clerk

New Planning Applications published on 25/05/2017 relating to parish of: St Martins

Reference: 17/02298/FUL (validated: 25/05/2017)

Address: Gledrid Farm, Gledrid, Chirk, Wrexham, Shropshire, LL14 5DG

Proposal: Application under section 73A of the Town and Country Planning Act 1990 (part retrospective) for the erection of extensions and associated works.

Applicant: Mr Paul Dulson (Cromwell, Whittington Road, Gobowen, Oswestry, SY11 3ND)

Action

The Parish Council agreed to support this application but stressed that Shropshire Council ensures that all existing Rights of Way including historical green lanes are maintained and subsequent networks that feed from them as this land has a promoted route across it.

Parish
Clerk

Schedule of additional planning application(s)

To consider any planning applications not listed above that are received after the date of publication of this agenda due to response time frames set by Shropshire Council.

New Planning Applications published on 12/06/2017 relating to parish of: St Martins

Reference: 17/02612/FUL (validated: 31/05/2017)

Address: Waterloo House, Ellesmere Road, St Martins, SY11 3BD

Proposal: Erection of garage extension.

Applicant: Mr Brian Crouch

The Parish Council agreed to support this application.

Parish
Clerk

New Planning Applications published on 14/06/2017 relating to parish of: St Martins

Reference: 17/02616/FUL (validated: 02/06/2017)

Address: Proposed Residential Development Land NW of Bower Farm, St Martins, Shropshire

Proposal: Erection of 2 No dwellings, formation of vehicular and pedestrian access

Applicant: CGL Homes Ltd (Unit 2 St Martins Business Park, Ellesmere Road, St Martins, Oswestry, SY11 3BE)

The Parish Council objected to this application by 8 for, 1 vote against and 3 abstentions as they felt this was over development, only green space left on this site and would only agree to one single storey bungalow.

Parish
Clerk

Cllr's noted the following planning decisions and recommendations of the planning authority since the last meeting.

Planning Decisions published on 02/05/2017 relating to parish of: St Martins

Reference: 17/00516/FUL (validated: 03/02/2017)

Address: Proposed Commercial Unit to the North Of, Bank Top Industrial Estate, St Martins, Shropshire

Proposal: Proposed commercial unit for B1, B2, B8, trade counter and reclamation display area use with associated external works (re-submission)

Decision: Grant Permission

Action

Planning Decisions published on 31/05/2017 relating to parish of: St Martins

Reference: 17/01072/FUL (validated: 06/03/2017)

Address: Meadow View, Clarkes Lane, St Martins, Oswestry, Shropshire, SY11 3ES

Proposal: Erection of 2 storey rear extension

Decision: Grant Permission

Other Planning Issues

There were no planning application issues that had arisen since the last meeting and decisions on planning appeals to consider.

107/06/17.C Transfer of Services/Amenity Sites.

The Parish Clerk reported that a Town and Parish Council Forum meeting will be held within the next two weeks when an update would be given from an Officer at Shropshire Council on amenity land transfers, community based services and assets. He would be attending this meeting.

Parish
Clerk

108/06/17.C Shropshire Council

Cllr's noted correspondence received from Shropshire Council since the last meeting.

Shropshire Cllr Steve Davenport reported that Shropshire Council would supply a litter Bin for Windy Ridge for £185. However the annual cost for emptying the bin by their contractor Ringway will be £300. He was still trying to get this emptied free in exchange for the redundant one at Ifton School.

Cllr Steve
Davenport

Cllr Steve Davenport reported that bollards will be installed along the Overton Road at its junction with Ellesmere Road to stop vehicles parking on the grass verges.

Highways Officers were now looking at a design to improve traffic flow at this mini island. The traffic management survey is ongoing.

Cllr Steve
Davenport

The rat's problem in Moors Bank had now been resolved although they continue to monitor the situation.

Shropshire Cllr Steve Davenport added that he was now a Cabinet Member at Shropshire Council and outlined the areas of his responsibility, which did include highways.

Shropshire Cllr Steve Davenport left the meeting at 8.45 pm.

Action

109/06/17.C	Street Lighting	There were no reports of any faults.	Parish Clerk
110/06/17.C	Committee's	Cllr's were asked to consider any urgent items that need to be brought to the attention of the Executive, Recreation Services, Finance and Street Lighting committees. Agreed to hold an Executive and Recreation Services meeting on the 6th July 2017.	Parish Clerk
111/06/17.C	Shropshire Association of Parish/Town Councils (SALC)	Members noted correspondence received from the County Secretary. The Chairman reported on a recent 'Planning from a Local Council Perspective' event he attended on the 7th June 2017. Notes from this would be circulated to all Cllr's.	Parish Clerk
Standing Orders	Due to time restrictions on the meeting it was proposed by Cllr J. Stevens, seconded by Cllr A. Cast and Resolved that Standing Orders be suspended.	<i>Cllr N. Graham left the meeting at 9.02 pm.</i>	Parish Clerk
112/06/17.C	Correspondence	All items of correspondence had been circulated to all Members via email since the last meeting. Additional items included; <ul style="list-style-type: none"> • Police Report • Broxap Litter Bins • Litter Bin for Windy Ridge • Defibrillators • Tree Surgery Services 	Parish Clerk
113/06/17.C	Members Reports	Cllr A. Cast reported fly tipping in Fach Lane and tyres being dumped in Clarkes Lane. Cllr L. A. Roberts reported an unlicensed dumper truck being driven around the village. This had been reported to the police. Cllr J. Hoos reported the footpath up Moors Bank now has hedge and tree branches overhanging it in places.	Parish Clerk Parish Clerk Parish Clerk
			<u>Action</u>

Cllr J. Stevens reported the road breaking up on the St Martins side of Escob Bridge.

Parish Clerk
Parish Clerk

Cllr B. Herbert reported a large pot hole adjacent to no's 43 & 44 Moors Bank.

114/06/17.C Next Meeting(s)

Members noted that the next meeting(s) of the parish council will be;

Executive and Recreation Services Committee's on Thursday 6th July starting at 7.00 pm in St Martins Community Centre.

Full Council Meeting, on Thursday 13th July at 7.00 pm in St Martins Community Centre.

There being no further business the Chairman thanked everyone for their attendance and declared the meeting closed at 21.20 p.m.

Signed Date

Chairman