

St Martins Parish Council

Minutes of a Meeting of the St Martins Parish Council held on Thursday 8th February 2018 at 7.00 p.m. in St Martins Centre.

PRESENT: Cllrs A. Allum, A. Cast, B. Herbert, D. Laing, G. Pennington, L. A. Roberts, J. Sands, J. Stevens and H. Williams.

Also in attendance: Shropshire Cllr Steve Davenport, PCSO Dave Hughes, three members of the public and the Parish Clerk.

In the Chair: Cllr G. Pennington.

The Chairman welcomed everyone to the meeting. He reported that Cllr S. Schofield was making a good recovery and Cllr G. Fryer who had recently had a stroke was out of hospital and back home.

027/02/18.C Standing Orders

Proposed: Cllr D. Laing
Seconded: Cllr J. Stevens

Resolved: **that to approve the following motion; Standing Order 3f to be amended to ‘The period of time designated for public participation at a meeting in accordance with standing order 3(e) shall not exceed fifteen minutes.**

Action

Parish Clerk

028/02/18.C Apologies for Absence

Apologies for absence had been received from Cllrs G. Fryer (poorly), M. Hayball (working), J. Hoos (family), N. Mistry (poorly) and S. Schofield (recovering from operation). **These apologies were accepted.**

029/02/18.C Disclosable Pecuniary Interests

Cllr J. Stevens declared a non-pecuniary interest on item 037/02/18.C regarding the Village Life Accounts.

Resolved: to note that no other Disclosable Pecuniary interests were received on any item included on the agenda in accordance with Sections 50-52, Local Government Act 2000 and The Local Authorities (Model Code of Conduct) (England) Act 2001 and no applications for dispensations.

030/02/18.C Minutes

Proposed: Cllr H. Williams
Seconded: Cllr D. Laing

Resolved: **with 1 abstention, that the minutes of the Parish Council meeting held on Thursday 11th January 2018 having been previously circulated be confirmed as a correct record, signed by the Chairman and adopted.**

Chairman

Action**031/02/18.C Public Participation**

Members of the public expressed concern over cars and a van parking on the footpath in Oak Drive including making access to the post box impossible on some occasions. PCSO Dave Hughes said he was aware of this situation.

Members of the public also expressed concern over the state of some gardens belonging to rented properties from Star Housing who would be contacted over this reminding them that it should be an obligation of the tenants to keep the area around their property clean and tidy. Shropshire Councils Environmental Health department would also be advised of this situation.

Parish Clerk

Resolved that with no other members of the public present wishing to raise any questions, the Council moved on to the next item of business at 7.20 p.m.

032/02/18.C Finance Committee

Cllr J. Stevens presented the minutes of the minutes of the Finance Committee meeting held on the 25th January 2018.

Proposed: Cllr H. Williams

Seconded: Cllr A. Cast

Resolved: that these minutes be noted and adopted.

Cllr H. Williams thanked Cllr J. Stevens and the Parish Clerk for all their work on these accounts.

Agreed to bring forward agenda item 036.02.18. C Police Report.

036/02/18.C Police Report

PCSO Dave Hughes went through the latest crime report and figures for January which the parish council had not received. He also advised the meeting on the type of permits and certificates required by fundraisers and cold callers if members of the public have any concerns.

033/02/18.C Parish Council/St Martins Centre Contracts Review

Cllr J. Stevens presented the minutes of the Parish Council/St Martins Centre Contracts Review quarterly review meeting held on 25th January 2018. These were noted. The new Litter Picking/General Maintenance contract was working well and the review group recommends that the full three year contract is confirmed by the Parish Council at the March meeting.

Parish Clerk

034/02/18.C Vacancies

The Parish Clerk said he would give update on the process for filling the remaining vacancy on the Parish Council by co-option at the end of the meeting.

Parish Clerk

035/02/18.C Parish Clerk's Progress Report**Youth Activities**

In response to our query about the future arrangements for Shropshire Council funded youth activities, Shropshire Council are currently analyzing the responses to the recent consultation and will consider these in their design of the options for new arrangements. There has been strong representation for a continuation of funding for rural communities.

They expect Cabinet to consider recommendations next month with the detail of these in the public domain in a few weeks' time. George Candler Director of Place and Enterprise Shropshire Council will ask Corrie Davies to ensure that the Parish Council are kept up to date with progress.

Police Issues

In response to our concerns over the number of drivers missing out and going over the mini island by the school especially at school times and our request for some police observation in this area, PC Katie Le'Clere has responded by saying that they will keep an eye on it and advise if necessary.

Community Speed Watch

The six applications forms for the St. Martins Community Speed Watch team have now been processed. The next step is for Adnan Ali Community Speed Watch Co-ordinator for Warwickshire Police and West Mercia Police Safer Roads Partnership to do the risk assessment and choose the locations that the team will operate from along the Overton Road St. Martins. Alongside this they can then look at training dates. They will require a room/hall that can accommodate all those present on the day of training.

Street Lighting

Jason Hughes, Shropshire Councils Street Lighting & Traffic Signals Commissioner said he would put a high priority on repairing the row of five street lights not working on Overton Road opposite the school. This was on the 17th January 2018.

Highline Electrical have repaired the street lighting faults in Woodbury, three lights in Cherry Tree Drive and Light No 1 in Colliery Road. Light No 2 in Colliery Road is a supply problem and has been reported to Scottish Power.

Highline Electrical have also reported that there has been an increase in the price of SOX Lamps. This is due to the reduced production of SOX lamps as SOX Lamps are being phased out. They hopefully have adequate stock, but they have been advised by their suppliers that there is a 10 month waiting list for SOX lamps in the UK.

Oswestry Community Action

A lot of information is being forwarded to you by email from Kim Thompson-Lawrence, BBO Volunteering Officer & Community Connectors Network Coordinator. Cllr agreed they were all happy to receive this information.

Next Meeting(s)

Recreation Services Committee in St Martins Centre at 7.00 pm on Thursday 15th February 2018.

Council Meeting in St Martins Centre at 7.00 pm on the Thursday 8th March 2018.

037/02/18.C Financial Matters**037/02/18.1 Accounts for payment;**

BACS	E Davies	Salary & Expenses	£987.02
BACS	Highline Electrical	Street Lighting Repairs	£580.00
BACS	Nigel Thomas	Play Area Inspections	£24.00
BACS	Huw Manford	Litter Picking & Cleaning Contract	£264.99
BACS	Shropshire Council	Street Lighting Energy, 3rd Qtr.	£1183.75
BACS	St Martins Village L	Printing Costs	£750.00

Proposed: Cllr D. Laing

Seconded: Cllr A. Cast

Resolved: that the above payments be authorized.

Parish
Clerk

037/02/18.2 Income

There had been none since the last meeting.

037/02/18.3 Bank Statements

These were on file and noted.

Cllrs were then asked to consider a grant application from St Martins Brownies for £1000. They expressed concern that there was very little match funding for this project and agreed that this would be a 'one of' payment.

Proposed: Cllr L. A. Roberts

Seconded: Cllr A. Allum

Resolved: that the Parish Council agree a grant of £1000 to St Martins Brownies.

Parish
Clerk

Cllrs were then asked to consider a grant application from St Martins Village Football Club for £500. This application was deferred until application form included their statement of annual accounts and bank statements.

Parish
Clerk

		<u>Action</u>
038/02/18.C	<p>Precept 2018/19</p> <p>Proposed: Cllr D. Laing Seconded: Cllr H. Williams</p> <p>Resolved: to approve the recommendation of the Finance Committee to set a precept for the financial year 2018/2019 of £52,372.</p>	Parish Clerk
039/02/18.C	<p>Data Protection Act (GDPR)</p> <p>Proposed: Cllr H. Williams Seconded: Cllr J. Stevens</p> <p>Resolved: to approve the appointment of D M Payroll Services as our Data Protection Officer effective from the 25th May 2018 at an annual fee of £480.</p> <p>Copies of the agreement to be circulated to all Cllrs once agreed with D M Payroll Services.</p>	Parish Clerk Parish Clerk
040/02/18.C	<p>Planning</p> <p>Current Planning Applications</p> <p>Reference: 17/06129/FUL (validated: 22/12/2017) Address: New Dwellings Plots 3 & 4 South Of, Moors Lane, St Martins Moor, Shropshire Proposal: Erection of 2 no houses with detached garages Applicant: All Sorts to Buy Now Ltd (Mr James Woodward, C/o Cold Move, Maes Y Clawdd, Oswestry, SY10 8NN)</p> <p>Resolved that although St Martins Parish Council expressed concern that the previous application was for four small dwellings and not two large dwellings, they regrettably cannot find any valid planning reasons to object to this application. However safety grounds are still being ignored and reserved matters should not have been used for such a major change of development. The new proposals were not in keeping with the area and again concern was expressed over access and flooding.</p> <p>-----</p> <p>Reference: 18/00056/FUL (validated: 05/01/2018) Address: Land at Gledrid Farm, Gledrid, Chirk, Wrexham, Shropshire, LL14 5DG Proposal: Change of use of agricultural land to touring caravan park and erection of swimming pool and toilets, reception, managers accommodation and toilet block Applicant: Dulson Ltd (Brook Buildings, St Martins Road, Gobowen, Oswestry, SY11 3JP, UK)</p> <p>Resolved to support this application.</p> <p>-----</p>	Parish Clerk Parish Clerk

Action

Reference: 18/00148/FUL (validated: 10/01/2018)
Address: 50 Garden Village, St Martins, Oswestry, Shropshire, SY11 3AX
Proposal: Erection of two storey side extension
Applicant: Mr D Williams (55 Greenfields, St Martins, Shropshire, SY11 3AH)

Resolved to support this application.

Parish
Clerk

Reference: 18/00089/FUL (validated: 30/01/2018)
Address: 11 Glynmorlas, St Martins, Oswestry, Shropshire, SY11 3EE
Proposal: Erection of a part single, part two storey extension following removal of existing conservatory
Applicant: Mr & Mrs Boyes

Resolved to support this application, only a small cottage therefore any extension would be an improvement.

Parish
Clerk

Reference: 18/00365/FUL (validated: 22/01/2018)
Address: Proposed Barn Conversion at Gledrid Farm, Gledrid, Chirk, Shropshire
Proposal: Conversion of redundant farm building to dwelling
Applicant: Mr Derrick Dulson (Brook Buildings, St Martins Road, Gobowen, Oswestry, SY11 3JP, United Kingdom)

Resolved to support this application but require clarification on access to site. Therefore the Parish Council requests that Shropshire Council ensures that all existing Rights of Way including historical green lanes are maintained and subsequent networks that feed from them as this land has a promoted route across it.

Parish
Clerk

Schedule of additional planning application(s)

To date there are none.

Planning decisions and recommendations of the planning authority.

Cllrs noted the following recommendations of the planning authority listed in the schedule below.

Reference: 17/02616/FUL (validated: 02/06/2017)
Address: Proposed Residential Development Land NW of Bower Farm, St Martins, Shropshire
Proposal: Erection of 2No dwellings, formation of vehicular and pedestrian access
Decision: Grant Permission

Action**Reference:** 17/05725/OUT (validated: 30/11/2017)**Address:** Proposed Affordable Dwelling SE of Derwen Farm, St Martins, Shropshire**Proposal:** Outline application for 1No affordable dwelling and all associated works (to include access)**Decision:** Withdrawn**041/02/18.C Transfer of Services/Amenity Sites.**

Shropshire Council had still not clarified in writing whether these areas would be freehold or leasehold. The Parish Clerk was still working on a specification and report on each site.

Parish Clerk

042/02/18.C Shropshire Council

Cllr's noted correspondence received from Shropshire Council since the last meeting.

Shropshire Cllr Steve Davenport said he had recently had a site meeting with officers from highways on the mini roundabout concerns, still trying to establish owner of grassed area adjacent to this junction, yellow lines outside school and various pot holes had been noted for repair. He was also looking into the laws regarding the introduction of 20 mph speed zones. Cllr H. Williams expressed concern over the small size of the car park at the junior school.

Cllr Steve Davenport

043/02/18.C Stans Field**Proposed:** Cllr H. Williams**Seconded:** Cllr D. Laing**Resolved:** to approve a further two year lease on Stans Field from the 1st April 2018 at an annual cost of £1500 paid quarterly.

Parish Clerk

044/02/18.C Dog Fouling

Cllrs considered what action can be taken over the increase in dog fouling in the village and the unacceptable behavior by some dog owners of leaving bags of dog mess on top and around the football field dug out. After some discussion it was agreed to put a report in the Village Life on these concerns and that the new CCTV had a camera focused on the playing field. Further investigations would be made through Shropshire Council on their dog warden scheme.

Parish Clerk

Proposed: Cllr J. Stevens**Seconded:** Cllr H. Williams**Resolved:** to approve the purchase and installation of a dog waste bin in the vicinity of the football field dug out.

Parish Clerk

	<u>Action</u>
<p>045/02/18.C Street Lighting</p> <p>Cllr D. Laing reported light no. 78 in Cottage Lane not working.</p>	Parish Clerk
<p>046/02/18.C Shropshire Association of Parish/Town Councils (SALC)</p> <p>Members noted correspondence received from the County Secretary.</p> <p>Cllr G. Pennington would attend the re-arranged AGM on Friday 23rd February 2018.</p>	Parish Clerk
<p>047/02/18.C Correspondence</p> <p>All items of correspondence had been circulated to all Members via email since the last meeting. Additional items of correspondence included;</p> <p>Ifton Meadows – Chairman & Vice-Chairman to attend meeting on 13th February. The Tribe Project - noted Shropshire Council – Self Build Clerks & Councils Direct</p>	
<p>048/02/18.C Members Reports</p> <p>Cllr L. A. Roberts again expressed concern over the speed of traffic crossing over the mini island opposite the school and the damage to the grassed area opposite the war memorial where an Open Reach vehicle parked on the 5th February and got stuck.</p> <p>Cllr H. Williams said she had been approached from St Martins WI on the possibility of adding a bench in the village. Agreed to add this to the agenda for the March meeting.</p> <p>Cllr B. Herbert expressed concern over the poor standard of repairing pot holes which in many places were breaking up within a few days of being repaired which was not very cost effective.</p>	Parish Clerk Parish Clerk Parish Clerk
<p>049/02/18.C Next Meeting(s)</p> <p>Members noted that the next meeting(s) of the parish council will be;</p> <p>Recreation Services Committee 15th February 2018.</p> <p>Full Council Meeting 8th March 2018.</p>	
<p>050/02/18.C Exclusion of the Press & Public</p> <p>Proposed: Cllr H. Williams Seconded: Cllr A. Cast</p>	

Action

Resolved: That under Section 100(A) of the Local Government Act 1992, the public and Press be excluded for the remainder of the meeting for the following items of business on the grounds that they involve the likely disclosure of exempt information as defined in Paragraph 5 of part 1 of the Schedule12A of the Act.

051/02/18.C Parish Council Vacancy

The Parish Clerk reported that he had received only one application to fill the one vacancy on the Council by co-option. All Cllrs had read the application from John Hodgson which met the criteria for co-option. It was unanimously agreed that Cllrs would decide this co-option by a show of hands.

Proposed: Cllr H. Williams

Seconded: Cllr A. Cast

Resolved: that John Hodgson is co-opted on to the Parish Council to fill the one vacancy.

Parish Clerk

There being no further business the Chairman thanked everyone for their attendance, and declared the meeting closed at 20.51 p.m.

Signed Date

Chairman