

St Martins Parish Council

Minutes of a Meeting of the St Martins Parish Council held on Thursday 12th July 2018 at 7.00 p.m. in St Martins Centre.

PRESENT: Cllrs A. Cast, M. Hayball, B. Herbert, J. Hodgson, J. Hoos, D. Laing, N. Mistry, L. A. Roberts, J. Sands, J. Stevens and H. Williams.

Also in attendance: Shropshire Cllr Steve Davenport and the Parish Clerk.

In the Chair: Cllr A. Cast

The Chairman welcomed everyone to the meeting. He remarked on how well the hanging baskets were looking this year. Our thanks would be sent to Neil Rheade and Huw Manford.

135/07/18.C Apologies for Absence

Apologies for absence had been received from Cllrs G. Fryer (poorly), G. Pennington (holiday) and S. Schofield (poorly).

Proposed, seconded and carried that these apologies are accepted.

136/07/18.C Disclosable Pecuniary Interests

Resolved: to note that no Disclosable Pecuniary interests were received on any item included on the agenda in accordance with Sections 50-52, Local Government Act 2000 and The Local Authorities (Model Code of Conduct) (England) Act 2001 and no applications for dispensations.

137/07/18.C Minutes

Proposed: Cllr D. Laing **Seconded:** Cllr H. Williams

Resolved: **with 1 abstention, that the minutes of the Parish Council meeting held on Thursday 14th June 2018 having been previously circulated be confirmed as a correct record, signed by the Chairman and adopted.**

Chairman

138/07/18.C Public Participation

Resolved that with no members of the public present the Council moved on to the next item of business.

139/07/18.C Parish Clerk's Progress Report

It was agreed that the minute action sheet from the last meeting would be attached to these minutes. Cllr H. Williams reported that street lights 2, 3 & 4 along Ellesmere Road were very dim. These would be reported to Shropshire Council.

Parish Clerk

140/07/18.C Police Report

Kate Le'Clere from Oswestry Police Station had sent their apologies in for this meeting but had forwarded the following report.

CSO Hughes is on Annual Leave so has not gone through the crime figures for you, unfortunately I've been too busy to prepare them this week myself, as you probably know it's been a busy week on the area with a serious incident yesterday and also today and has had an impact on our resources. We have also got to provide staff for the Donald Trump visit not to mention the challenges with staffing the World Cup. I am going to have to ask you all to bear with us.

I can give you a general overview of the last month, it has been very busy, and we're not sure why exactly, probably just one of those things, we have enjoyed some very quiet periods over the last few months. There have been quite a few RTC's, quite a few burglaries, both dwelling and non-dwelling with lots of suspicious incidents relating to white vans being in places they shouldn't, and various ASB incidents relating to the warm weather. This is not specifically on rural North its Oswestry town and also Rural South in equal measure.

I am on day shifts today and tomorrow so will be unable to attend both Gobowen and St. Martins, CSO Roberts is on days also and CSO Hughes is on leave. Same unfortunately for Whittington on the 17th I am days and CSO Roberts is on Annual Leave.

Let me know if anything arises from the meetings that requires my attention and let's hope we get back to normal next month, or if not, September at least!

141/07/18.C **Oak Drive**

The issues raised at previous meetings over the state of some gardens belonging to rented properties from Star Housing and cars and a van parking on the footpath in Oak Drive including making access to the post box impossible was now in the hands of Star Housing and the police.

142/07/18.C **Financial Matters**

142/07/18.1 **Accounts for payment;**

BACS	E Davies	Salary & Expenses	£996.04
BACS	Nigel Thomas	Play Area Inspections	£24.00
BACS	Huw Manford	Litter Picking & Watering	£740.45
BACS	RBS	Accounts Software Support	£142.80
BACS	Highline Electrical	Street Lighting Repairs	£270.90
BACS	Shropshire Council	Street Lighting Energy	£1290.36
BACS	Shropshire Council	Election expenses 2017	£100.00

Proposed: Cllr D. Laing **Seconded:** Cllr H. Williams

Resolved: **that the above payments be authorized.**

142/07/18.2 **Financial Regulations**

An update of these regulations had been presented by Cllr J. Stevens.

Parish
Clerk

Action

Cllrs thanked Cllrs J. Stevens for all the hard work he had put into these.

Proposed: Cllr N. Mistry **Seconded:** Cllr J. Hoos

Resolved: that the parish council confirm and adopt revisions to our **Financial Regulations.**

Parish Clerk

143/07/18.C **Planning**

Current Planning Applications

Reference: 18/02698/OUT (validated: 13/06/2018)

Address: Land at Rear of Rose Bank Cottage, Church Lane, St Martins, Oswestry, Shropshire, SY11 3AN

Proposal: Outline application (all matters reserved) for the erection of 1 bungalow following demolition of redundant garage and outbuildings.

Resolved that the parish council have no objection in principle to this outline application so long as the full planning application includes provision for adequate off road parking.

Parish Clerk

Schedule of additional planning application(s)

Reference: 18/03142/FUL (validated: 06/07/2018)

Address: Bank Top Industrial Estate, St Martins, Shropshire

Proposal: Demolition of existing units.

Resolved that the parish council welcome this to enable future projected development on this site.

Parish Clerk

Planning decisions and recommendations of the planning authority.

Reference: 17/04755/FUL (validated: 13/10/2017)

Address: Bank Top Industrial Estate, St Martins, Shropshire

Proposal: Demolition of existing units

Decision: Grant Permission

Reference: 17/06129/FUL (validated: 23/01/2018)

Address: New Dwellings Plots 3 & 4 South Of, Moors Lane, St Martins Moor, Shropshire

Proposal: Erection of 2no houses with detached garages

Decision: Grant Permission

Reference: 18/01413/OUT (validated: 23/03/2018)

Address: 1 Moors Lane, St Martins Moor, SY10 7BQ

Proposal: Outline application (all matters reserved) for erection of one bungalow, garage and associated works

Decision: Withdrawn

Reference: 18/02019/OUT (validated: 09/05/2018)

Address: Land Adjacent To, 69 New Ifton, St Martins, Shropshire, SY11 3AA

Proposal: Outline application (all matters reserved) for the erection of one dwelling

Decision: Grant Permission

144/07/18.C General Data Protection Regulation (GDPR)

In response to a question raised at the last meeting on emails and what are we trying to protect and what is the benefit as anyone can hack into their own personal computers and they are not going to provide every Cllr with their our iPad, our DPO had responded as follows;

The reason we suggest that Cllrs have their own email is to protect themselves. In an event of a subject access request the Information Commissioners Office has the power to search Cllrs personal emails if someone has specifically ask what Cllrs have been saying about them. Therefore we suggest to create new Cllr specific emails so if that does happen the Cllrs personal email would not be searched. It is also better practice for the Cllrs to keep personal and council business separate.

After some discussion, it was;

Proposed: Cllr H. Williams **Seconded:** Cllr N. Mistry

Resolved: **with 8 votes for, 1 vote against and 2 abstentions that all Cllrs have new email addresses as per our website @.gov.uk.**

Parish Clerk

145/07/18.C Contracts

Proposed: Cllr D. Laing **Seconded:** Cllr L. A. Roberts

To approve the following minor amendment to General Handyman's contract. New Litter Bin, Stans Field - the cost to empty will be £5 per empty. I imagine it being a weekly thing during the summer due to bags of dog mess sitting there in hot weather but less frequently as the weather deteriorates and usage of the field declines. The cost includes me purchasing bags to line the bin.

Parish Clerk

146/07/18.C Community Sports Hub

Cllr J. Stevens reported that they had had a recent meeting with Iain Hill-Trevor from the Brynkinalt Estate and Shropshire Council officers. Should have more information available by the end of August. Now awaiting designs from Shropshire Council.

147/07/18.C Shropshire Council

Cllr's noted correspondence received from Shropshire Council since the last meeting.

Action

Cllrs H. Williams and L. A. Roberts then reported on a recent early morning (07.30) site meeting by the mini roundabout by Stans Superstore with officers from Shropshire Council Highways Department. The officers witnessed traffic going over and the wrong side of the roundabout and felt the design of this area required immediate attention. The difficulty HGV's had negotiating this roundabout was also a concern to the officers who will now go back and come forward with proposals for this area. Shropshire Cllr Steve Davenport said this will now go top of their priority list and for CIL money. The Chairman thanked both Cllrs for attending this meeting and their report.

Cllr Steve Davenport

Cllrs also suggested Shropshire Council look at introducing a 20 mph zone through the village and extending the existing speed limit further out on all approach roads. Cllr Steve Davenport said this could be put forward as a test site.

Cllr Steve Davenport

148/07/18.C Shropshire Local Plan Review: St Martins

Agreed the Chairman, Vice Chairman and Cllrs D. Laing, J. Stevens and H. Williams along with Shropshire Cllr Steve Davenport and the Parish Clerk attend a meeting with Adrian Cooper, Planning Policy & Strategy Manager at Shropshire Council to consider this latest review.

149/07/18.C Street Lighting

There were no reported faults.

The Parish Clerk was still waiting for a further quotation from Eon for the conversion of all lights to LED.

Parish Clerk

150/07/18.C Shropshire Association of Parish/Town Councils (SALC)

Members noted correspondence received from the County Secretary. There were no issues to raise with the association or reports from any meetings of this association.

151/07/18.C War Memorial

Cllr D. Laing was not in the room for this item.

Cllrs considered three quotations for the cleaning of the War Memorial. After some discussion, and concerns over whether two of the companies who had quoted had the experience to carry out this work, it was;

Proposed: Cllr J. Stevens **Seconded:** Cllr N. Mistry

Resolved: **with 1 abstention that the parish council approve in line with their quotation the contract to the War Memorial Restoration Co.**

Parish Clerk

152/07/18.C	Community First Responders	<u>Action</u>
	<p>Cllr H. Williams suggested there was a local community first responder who had recently retired who should be nominated for this year's Unsung Heroes Award. Agreed to consider this at the September meeting. The parish clerk was instructed to check through the West Midlands Ambulance Service whether the area team are now up to full strength.</p>	Parish Clerk
153/07/18.C	Correspondence	
	<p>All items of correspondence had been circulated to all Members via email since the last meeting. Additional items of correspondence included;</p>	
	<ul style="list-style-type: none"> ➤ Police Report ➤ Children's Play Area ➤ Clerks & Councils Direct 	
154/07/18.C	Members Reports	
	<p>Cllr J. Sands reported Pot holes in Cross Lanes.</p>	Parish Clerk
	<p>Cllr B. Herbert reported that a Severn Trent manhole cover was protruding in the layby at Ifton View and the footpath overgrown at back of the Bowling Green.</p>	Parish Clerk
	<p>No Though Road sign for Moors Lane.</p>	Parish Clerk
	<p>Cllr J. Stevens Pot holes in Colliery Road and in the same area at the junction to Bower Farm Drive.</p>	Parish Clerk
	<p>Cllr D. Laing expressed concern over the state of Ifton School surrounds plus he requested an update on future use of this school.</p>	Parish Clerk
	<p>Cllr J. Hoos reported litter in Moors Bank and a Pot hole in Moors Lane.</p>	Parish Clerk
	<p>Cllr N. Mistry requested a Litter Bin at end of Moors Lane.</p>	Parish Clerk
	<p>Cllr A. Cast said a lot of highway grass verges were not being cut on a regular basis and again reports of Fly tipping in Clarkes Lane.</p>	Parish Clerk
155/07/18.C	Next Meeting(s)	
	<p>Members noted that the next meeting(s) of the parish council will be; Full Council meeting 13th September 2018 in the Moors Centre starting at 7.00 pm.</p>	
	<p>There being no further business the Chairman thanked everyone for their attendance, and declared the meeting closed at 20.35 p.m.</p>	
	<p>Signed Date</p>	Chairman