

St Martins Parish Council

Minutes of a Meeting of the St Martins Parish Council held on Thursday 9th January 2020 at 7.00 p.m. in St Martins Centre.

PRESENT: Cllrs A. Cast, G. Fryer, M. Hayball, B. Herbert, J. Hodgson, J. Hoos, S. Hughes-Saunier, F Kapasi, G. Pennington, L. Roberts, P. Saunier, J. Stevens and H. Williams. **Absent:** Cllr D Laing.

Also in attendance: PCSO D. Hughes, and the Locum Clerk, Lydia Bardsley.

Members of public: None

Chair: Helen Williams

244/01/20.C	Chairman's welcome The chair welcomed everyone present and opened the meeting.	Chair
245/01/20.C	Apologies for Absence Apologies for absence had been received from Cllrs N. Mistry (other commitments), and Shropshire Cllr S. Davenport (unwell). It was <u>RESOLVED</u> that these apologies be accepted.	
246/01/20.C	Disclosable Pecuniary Interests No interests declared No other Disclosable Pecuniary Interests were received on any agenda items in accordance with Sections 50-52, Local Government Act 2000 and The Local Authorities (Model Code of Conduct) (England) Act 2001 and no applications for dispensations were received.	
247/01/20.C	Minutes Proposed: Cllr G Fryer Seconded: Cllr L Roberts Resolved: with (3 abstentions) that the minutes of the Parish Council meeting held on Thursday 12th Dec 2019 having been previously circulated be confirmed as a correct record, signed by the Chairman and adopted.	Chair
248/01/20.C	Public Participation No members of the public were present.	
249/01/20.C	Urgent Items - No items raised.	
250/01/20.C	Parish Clerk's Progress Report The locum clerk went through the action list from the previous meeting. Items to follow up were added to the February action list.	Clerk
251/01/20.C	Police Report Clerk reported that police had agreed to look into the reports of boy racers over the previous weekend whilst on night duty. PCSO Hughes arrived at 7.34 and gave the report for December. It was noted that there was more on the report than normal. Recent vehicle fires were discussed. Cllrs reported what sounded like gun shots at night, but nothing had been formally reported to the police.	

	The Chair thanked PCSO Hughes and he left the meeting at 7.40.	
252/01/20.C	Shropshire Council In Shropshire Councillor Davenport's absence, no update available.	
253/01/20.C	Financial Matters Cllr Stevens updated the Council on clerk, who was doing well, and was expected to be back for the Finance committee meeting at the end of the month, and there would be a handover at the Feb meeting. (i) Accounts for payment Jan. Cllr Stevens presented the payments for approval. Proposed: Cllr A Cast Seconded: Cllr G Fryer <u>It was unanimously RESOLVED</u> to authorise the payments. It was noted that the payment to Eon included VAT so there would be some funds left in the earmarked reserve after payment of the invoice.	JS/RFO

Chq/ BACS	Payee	Description	Amount	VAT
102195	Eon	LED conversions	£44141.76	£7356.96
(Deferred from December pending inspection by PC members)				
BACS	E Davies	January salary & expenses	£561.70	£0.00
BACS	HMRC	PAYE	£604.66	£0.00
BACS	Lydia Bardsley	Locum clerk pay and expenses	£356.82	£0.00
BACS	Cllr Helen Williams	Chairman allowance (6 months)	£200.00	£0.00
BACS	Nigel Thomas	Play Area inspection	£24.00	£0.00
BACS	Huw Manford	Litter Picking, Gen Maintenance	£241.11	£0.00
BACS	Stans Superstore	4 th quarter field lease	£375.00	£0.00
BACS	Stans Superstore	Christmas tree	£80.00	£0.00

	ii) To consider locum clerk recommendations re. PAYE <u>It was RESOLVED</u> to follow the clerk's recommendations.	Locum clerk/RFO
254/01/20.C	Environmental maintenance grants To receive an update and agree any actions Cllr Stevens gave an update on application deadlines and informed the council that RFO Edward Davies was working on this as part of budget preparations.	RFO
255/01/20.C	Planning	

	<p>New Planning Applications None received before the agenda was set.</p> <hr/> <p>Schedule of additional planning applications</p> <p>1. Reference: 19/05135/FUL (validated: 07/01/2020) Address: 2 Woodlands Cottages, Gledrid, Chirk, Wrexham, Shropshire, LL14 5DG Proposal: Formation of new highway access and vehicle parking/turning area to include change of use of land; existing wall to be removed and rebuilt as curved splay</p> <p>Proposed: Cllr H Williams Seconded: Cllr G Fryer Resolved: To support to the application as an improvement on current access.</p> <hr/> <p>To receive and comment as necessary on the planning decisions and recommendations of the planning authority listed in the schedule below.</p> <p>1. Reference: 19/05192/FUL Address: Plot 5, Bank Top Industrial Estate, St Martins, Oswestry, Shropshire, SY10 7HB Proposal: Erection of commercial unit for B1, B2 and B8 use, with trade counters. Decision: Pending consideration</p> <p>2. Reference: 19/05290/VAR Address: Proposed Dwelling To The North Of Moors Lane St Martins Moor Shropshire Proposal: Variation of condition number 2 (approved drawings) attached to planning permission reference 19/01227/FUL dated 19/07/2019 to allow minor amendments to the design of the property. Decision: Pending consideration</p> <p>No comments required for either decision..</p> <hr/> <p>To receive an update on the following planning enforcement cases:</p> <p>1. Reference: 19/06823/ENF Address: Proposed Caravan Site North Of Gledrid Farm, Gledrid, Chirk, Shropshire Description of issue: Compliance to approved permissions and conditions No update available at this time.</p>	Locum clerk
256/01/20.C	<p>Ifton primary school site</p> <p>Lucy Heath had informed the Council that a new Development Director had been appointed, Harpreet Rayet, who was due to start mid-February and would be keen to meet with the Parish Council soon. There is not much progress otherwise, but they were hoping to be able to sign the pre-construction contract in a few weeks' time, and that they would let the council know as soon as they were in a position to share designs. It was noted that there were still questions around how the project was going to be funded. This will stay on the agenda for Feb.</p>	

257/01/20.C	<p>St Martins Recreation Partnership</p> <p>It was noted that the Parish Council will be eligible to get the 50% reduction in application fee for the archaeological survey, but there was no other progress at this time. It was also noted that the application for Rhosyllan farm isn't expected to go through until March. There will be a meeting with the school and St Martins Football Club this month to look at the sequence of events, and the Parish Council will know more on January 23rd.</p>	
258/01/20.C	<p>Irvine Gardens public open space</p> <p>It was noted that the Parish Council have heard nothing back from Irvine Gardens and would need to contact them again.</p>	
259/01/20.C	<p>Hedge trimming</p> <p>It was noted that the hedge along the pavement between the garage and the school had been trimmed back by someone at Brynkynalt Estate. It was noted that both private homeowners and Wrekin Housing Trust believe that hedges are the responsibility of Pickstock Homes Ltd (according to Land Registry documentation, and home buyer documents). The clerk has attempted to contact Pickstock Homes and has had no response. It was noted that brambles and spikes protruded considerably at eye level from the hedge on Overton Rd which is dangerous when dark.</p> <p>It was <u>RESOLVED</u> that the Clerk will email and write to Nick Scott as contact for both JR Ross Development and Pickstock Homes Ltd.</p>	Clerk
260/01/20.C	<p>Moors lane development</p> <p>Cllrs Williams and Pennington had visited the site on Monday (Shropshire Cllr Davenport had been unable to attend) and met with Cllr Mistry. It was noted that there were no sign of motorbike tracks so Cllr Mistry will keep the Parish Council updated.</p> <p>Cllrs Williams and Pennington gave an update of the site condition. It was noted that the development was very close to completion.</p> <p>It was <u>RESOLVED</u> that the clerk will write to Shropshire Council to ask if the planning team have checked whether bat boxes have been installed, and let them know that developers continue to ignore acceptable working hours practices.</p>	
261/01/20.C	<p>Post Box in Moors Lane</p> <p>Cllr Hoos noted that someone has put down some slabs on the path. The Council will monitor the situation, but no further actions were deemed necessary at present.</p>	
262/01/20.C	<p>Street Lighting</p> <p>Parish Council-owned lights – update.</p> <ul style="list-style-type: none"> • Kimberley Lane – repaired (part night cell fitted) • Light opposite 20 Moors Bank – repaired (disconnected by previous contractor and labelled as cable damage) • Street light opposite Beech House, Mount Bradford Lane – repaired (new fitting faulty) • Green Lane opposite Cherry Tree Drive – repaired Dec (part night cell and fuse fitted). Still not working, clerk to report again. • New Ifton/Green lane outside no. 95 – repaired Dec (fitting not connected) 	Clerk

	<ul style="list-style-type: none"> • Faulty light in Glyn Morlas – have sent more info from resident. • Woodbury/School lane – Highline have said it can't be put on part-night setting as it's on a junction. Cllr J Stevens to send clerk copy of map of light settings. • Also reported 2 lights on Moors Bank opposite school fields – further tests needed. <p>Shropshire Council owned street lights - update</p> <ul style="list-style-type: none"> • (54-57 Overton Road) have been re-reported to Shropshire Council. Power supply issue, waiting for Scottish Power to attend. –clerk to re-report. • No. 1 Moors bank opp. school – request closed, supposedly repaired – Clerk to re-report. • Opposite Methodist Church on Ellesmere Road – request closed, supposedly repaired. <p>LED upgrade project - update Two lights have not been converted to LED (couldn't be found). It was <u>AGREED</u> that the clerk will go back to Garry Johnson at Eon and ask for these to be done.</p> <ul style="list-style-type: none"> - 97 - in the cul-de-sac on the right from the main road <u>out</u> of the village towards Gobowen (part of Moors Bank) - 135 - by 12 Trevor Avenue at top of cul de sac. <p>It was <u>AGREED</u> that the Clerk will ask Shropshire Council for clarification on who is responsible for the street lights on Churchfields.</p>	Clerk Clerk/HW
263/01/20.C	<p>Road safety concerns To receive an update and agree actions on the following:</p> <ol style="list-style-type: none"> Church Lane and Trevor Avenue B5070 between Gledrid and Escob bridge B5069 and Moors Lane – Clerk had received a response from Road Safety Team at West Mercia Police, who informed us that they do carry out hand-held speed enforcement and that there is an active Community Speed Watch group. They would arrange to take additional speed data in Moors Lane area to discuss at the next operations forum (date tbc). <p>Clerk had contacted Kevin Aitken at SC and cc'd in various people before Christmas, but had received no response at this time.</p> <p>It was <u>AGREED</u> that clerk will chase up a response to these requests, as well as following up the previous request about Church Lane and Trevor Avenue at the same time.</p> <p>Clerk will let Safer Roads Partnership know that Community Speed Watch group do not have permission to collect data in Moors Lane area.</p>	Clerk
264/01/20.C	<p>Vehicle Activated Signs (VAS's) No update available but the working group will be calling a meeting shortly and will bring recommendations to the Feb Council meeting.</p>	Working group
265/01/20.C	<p>Hedgerow restoration and tree planting in parish</p> <p>Cllr Hughes-Saunier gave a detailed report on her proposals for tree planting and hedgerow restoration in the parish, with an ultimate goal of one tree/hedge plant to be</p>	

	<p>planted for every resident. It was noted that there were approximately: 540 pupils at the school 1300 households 3400 residents</p> <p>She gave details of where plants, funding, and subsidies could be obtained. The map would be the first step to establish where exactly planting could take place. It was noted that longer term goals would need to fit in with timeframes for school development. The school was happy to be involved in planting once the new boundary had been established.</p> <p>The formation of an advisory Climate Action Working Group with no delegated powers was proposed. The group would report and make recommendations to full Council. Proposed: Cllr S Hughes-Saunier Seconded: Cllr J Stevens</p> <p>It was unanimously <u>RESOLVED</u> to set up a Climate Action working group to be comprised of the following members: Cllrs S. Hughes-Saunier, N. Mistry, F. Kapasi, H. Williams, L. Roberts, and P. Saunier, with Cllr J. Stevens providing financial support.</p> <p>Cllr Williams raised the issue of the tree in the Memorial garden tree which was blocking light from the streetlight. After discussion of various options it was proposed to relocate the streetlight, rather than remove the tree.</p> <p>Proposed: Cllr G Pennington Seconded: Cllr G Fryer It was unanimously <u>RESOLVED</u> to make arrangements for the light to be relocated. Clerk will ask Highline for prices for moving the light if this is possible.</p> <p>It was proposed to plant an indigenous tree in the parish to commemorate the anniversary of the Women's Institute (national and local).</p> <p>Proposed: Cllr L Roberts Seconded: Cllr A Cast</p> <p>It was <u>RESOLVED</u> to give the new Climate Action working group delegated authority to discuss this with the Women's Institute, and make a decision on the location and type of tree to be planted.</p>	<p>Clerk</p> <p>Climate Action working group/WI</p>
266/01/20.C	<p>Derelict property, no. 3 Gertrude Cottages</p> <p>Chair gave an update. It is believed that the owner works and lives outside the area, but registers to vote in St Martins, and hasn't been in parish for some years. It was <u>AGREED</u> that the Clerk will contact Shropshire Council's Empty Property Officer.</p>	Clerk
267/01/20.C	<p>Shropshire Association of Parish/Town Councils (SALC)</p> <p>Members noted the following correspondence received:</p> <ol style="list-style-type: none"> 1. Buckingham Palace Garden Party nominations (deadline 24.01.20). Prop: Cllr G Pennington Seconded: S Hughes-Saunier. Unanimously <u>RESOLVED</u> to nominate Chairman, Cllr H Williams. 	Clerk

	<p>2. Area committee meeting 16th Jan – It was noted that Cllrs H William, J Stevens, S Hughes-Saunier, and P Saunier will attend.</p> <p>3. Environmental Maintenance Grant deadline (13.03.20)</p> <p>4. Monday News in brief (23.12.19)</p> <p>It was RESOLVED to note these items of correspondence.</p>	
268/01/20.C	<p>Correspondence</p> <p>The following items of correspondence were noted.</p> <p>1. Oswestry Health Group Meeting 10.01.20</p> <p>2. Severn Trent funding (09.01.20)</p>	
269/01/20.C	<p>Members Reports</p> <p>Cllr Roberts reported that boy racers were still an issue on the same roads. They also reported lorries attempting to use Overton Rd in both directions, although the road is not wide enough and they can't pass each other safely.</p>	
	<p>Next Meeting(s)</p> <p>Members noted that the next meeting(s) of the parish council will be;</p> <p>Finance committee: 7pm, 30th January 2020 at St Martins Centre</p> <p>Full Council: 7pm, 13th February 2020 at St Martins Centre</p>	
	<p>There being no further business the Chairman declared the meeting closed at 20.30 pm.</p> <p>- Signed Date</p>	Chairman