

St Martins Parish Council

Draft meeting notes of a Zoom Video Conference meeting held on Thursday 9th April 2020 at 16.00.

PRESENT: Cllrs, N. Mistry, G. Pennington, H. Williams and the Parish Clerk Edward Davies.

In the Chair: Cllr H. Williams

The Chairman welcomed everyone to this the first Video conference meeting due to Covid-19. She also thanked Cllr Nina Mistry for setting up this facility. The Chairman and Vice-Chairman had agreed to appoint Cllr Nina Mistry as interim chair of finance, and that she will remain in post until we have a proper vote of full council.

Although there was no set agenda for this meeting the following items were discussed.

321/04/20.C Apologies for Absence

There were none, all invitees present.

322/04/20.C Disclosable Pecuniary Interests

Resolved: to note that no Disclosable Pecuniary interests were received on any item included on the agenda in accordance with Sections 50-52, Local Government Act 2000 and The Local Authorities (Model Code of Conduct) (England) Act 2001 and no applications for dispensations.

323/04/20.C Minutes

Proposed: Cllr Helen Williams **Seconded:** Cllr N. Mistry

<p>Resolved: with a slight amended to minute 319/03/20.C that the minutes of the Parish Council meeting held on Thursday 12th March 2020 having been previously circulated be confirmed as a correct record ad adopted.</p>
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324/04/20.C Urgent Items

There were no urgent items that relate to financial, health and safety issues or issues that required immediate attention.

325/04/20.C Cllr John Stevens

Cllr Helen Williams reported on the funeral that took place earlier that day of Cllr John Stevens who had passed away following a massive heart attack. Unfortunately people had problems linking the funeral on a video link.

Action

Action

326/04/20.C Parish Clerk's Progress Report

The Parish Clerk went through the action sheet from the last meeting. All actions had been reported to the relevant bodies and organisations. We were expecting any day now details of the Ifton Heath Development and public consultation which would be put up in our notice boards and website. Still looking for someone to water hanging baskets starting in June. The Chairman reported that she had now removed the wreaths from around the War Memorial.

Parish Clerk

327/04/20.C Financial Matters**327/04/20.1.C Accounts for payment; (Approved at meeting)**

BACS	DM Payroll	Annual Fee	£120.00
BACS	Edward Davies	Salary & Expenses	£819.36
BACS	HMRC	PAYE	£201.40
BACS	HMRC	NI	£8.05
BACS	Nigel Thomas	Play Area Inspections	£24.00
BACS	Huw Manford	Litter Picking, watering etc.	£205.11
BACS	Eon	LED Conversions (Underpayment)	£0.40

Proposed: Cllr N. Mistry **Seconded:** Cllr G. Pennington

Parish Clerk

Resolved: that the above payments be authorized.

327/04/20.2.C Year-end Accounts

The Parish Clerk reported that he had been working on the year-end accounts this week with RBS our software providers including new cost codes and centre for Ear Marked Reserves which he and Cllr John Stevens had been working on. Year-end balances were £249,209.63 broken down between Ear Marked Reserves of £168,480 and General Reserves of £80,729.63.

Further work was now required on the finances ready for internal audit once the government have set the time scales for this.

Parish Clerk

328/04/20.C Planning

There were no planning applications to consider or decisions taken by Shropshire Council.

329/04/20.C Members Reports

Vision ICT would be contacted with a view to restoring Cllr John Stevens previous Emails.

Parish Clerk

Cllr Nina Mistry suggested establishing a Facebook page for the Parish Council to keep members of the public up-to-date with parish council matters. She agreed to present a report at the next video conference.

Cllr Nina Mistry

Action

330/04/20.C Next Meeting(s)

The next video conference meeting would be held on Thursday 16th April starting at 4.00 p.m.

Parish Clerk

There being no further business the Chairman declared the meeting closed at 16.45p.m.

Signed

Date

Chairman