

# ST MARTINS PARISH COUNCIL

**To: All Members of St Martins Parish Council**  
**From: Edward Davies, Parish Clerk**

**Thursday 5<sup>th</sup> February 2026**

You are hereby summoned to attend the Meeting of St Martins Parish Council to be held on **Thursday 12<sup>th</sup> February 2026** commencing at 7.00pm at St Martins Village Hall, Overton Road, St Martins, Oswestry, Shropshire. SY11 3AY

*Press and Members of the public are invited to address the parish council in the public open forum.*

**IMPORTANT** please do not attend this meeting if you have any symptoms of Flu or Coronavirus, have been in contact with anyone displaying symptoms or have been told to self-isolate.

## MEETING AGENDA

### **024/02/26.C Apologies for absence.**

**To receive** from Members any apologies and approve reasons for absence.

### **025/02/26.C Declarations of interest and dispensations**

- a)** **To receive** any Declarations of any disclosable pecuniary interest in a matter to be discussed at the meeting and which is not included in the register of interests.
- b)** **To consider** any applications for dispensation.
- c)** **To receive** any Declaration of any other interests in the agenda items.

### **026/02/26.C Council Minutes**

**To confirm** and **adopt** the minutes of the meeting of the parish council held on the 15<sup>th</sup> of January (*previously circulated*).

### **027/02/26.C Public Open Forum**

At the discretion of the Chairman, a period of 15 minutes will be set aside for residents of St Martins Parish, who have given prior notice to the Parish Clerk, may ask questions of the Council concerning matters on the agenda. Attendance will be limited so residents might wish to raise any issues with any of the parish Cllr's.

### **028/02/26.C Urgent Items**

At the discretion of the Chairman, **to consider** any urgent items that relate to financial, health and safety issues or issues that require immediate attention.

### **029/02/26.C Members Emails**

**To receive** concerns from the Chairman and Parish Clerk that we can't operate an efficient council if members don't look at or respond to emails. In addition, for those members who don't bring a laptop or iPad to the meeting, then they should print off and bring to the meeting agendas and relevant documents listed on agenda items.

## **030/02/26.C Parish Clerk's Progress Report**

**To receive** a progress report from the parish clerk on matters raised at the last meeting and any issues raised by Cllr's since that meeting.

## **031/02/26.C Police Report (To be considered at approx. 7.30 pm)**

**To raise** any questions on policing matters. Latest report has been circulated.

## **032/02/26.C Highway Issues**

**To receive** an update on highway issues raised at the last meeting, including safety issues outside the school and on ones raised by Cllr's since the last meeting.

## **033/02/26.C Memorandum of Understanding**

**To consider** signing up to a Memorandum of Understanding (MoU) which is made between Shropshire Council and the Local Council to establish a framework for improved collaborative working on service delivery, to explore the potential for the Local Council to take on additional responsibilities in response to budgetary pressures faced by Shropshire Council and to recognise that such services may often be effectively delivered by the organisation with strong understanding of local needs. This is a non-legally binding arrangement with a mutually agreed approach, ensuring flexibility in alignment with evolving local government structures. *(See report attached Appendix A)*

## **034/02/26.C Planters**

**To consider** a range of planters and locations (as requested at the January meeting) for the 2026 flower displays. *(Village Map attached to assist in proposed locations).*

## **035/02/26.C Planning**

**To consider** the following planning application(s) received since the last meeting.  
There are none.

### **Schedule of additional planning applications**

**To comment** on planning applications that are received after the date of publication of this agenda due to response time frames set by Shropshire Council.

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**To receive and comment** as necessary on any planning decisions and recommendations of the planning authority received since the last meeting.  
There are none.

## **036/02/26.C Financial Matters.**

**To consider** any accounts for payment.

## **037/02/26.C Assertion 10 (Addition to the 2026 AGAR External Audit)**

**To approve** additional policies to support parish/town councils in managing governance and financial duties with greater clarity. This places a clear and strengthened focus on how parish/town councils manage their digital presence, data protection and IT systems. *(See report attached Appendix B)*

**038/02/26.C Arthans Pond (Carrot and Carp)**

**To consider** the future of this facility. (See attached RoSPA report on a Water safety review April 2025)

**039/02/26.C Street Lighting**

**To receive** a report on any outstanding issues including the lights owned and maintained by Shropshire Council along Overton Road.

**040/02/26.C Shropshire Council**

**To receive** any reports from our Shropshire Cllrs.

**To receive** a report from Shropshire Cllr Carl Rowley on setting up a Neighbourhood Plan for our parish following recent discussions he had had on the possibility with the planning and development officer at Shropshire Council, Tabitha Lythe, including making some enquiries into funding and possible costs involved.

**041/02/26.C BMX Track**

**To consider** the future of this facility.

**042/02/26.C Mobile Phone Mast**

**To receive** a progress report on the installation of a phone mast on the Allotments site.

**043/02/26.C Member of Parliament**

**To note** any correspondence from our MP Helen Morgan.

**044/02/26.C Shropshire Association of Local Councils (SALC)**

**To note** any correspondence received from the Chief Officer at SALC Chris Mellings.

**045/02/26.C Correspondence**

**To note** any correspondence received and not included in any of the above agenda items.

**046/02/26.C Members Reports**

**To receive** reports from Members on any areas of concern.

**047/02/26.C Next Meeting(s)**

The next Parish Council meeting will be held on Thursday 12<sup>th</sup> March 2026 @ 19.00 in St Martins Village Hall.

***The press and public may be excluded from any item on the agenda in accordance with the Public Bodies (Admissions to Meetings) Act 1960 s1 due to the confidential nature of the matter to be discussed.***